

ROEHAMPTON STUDENTS' UNION

ELECTIONS 2019

SABBATICAL & PART-TIME OFFICERS



ROLE DESCRIPTIONS

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FULL TIME OFFICERS

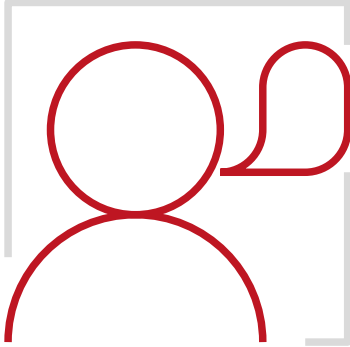
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FULL-TIME SABBATICAL OFFICERS

RSU PRESIDENT

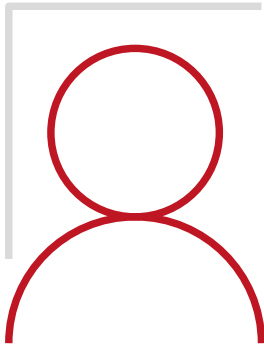


The President is the lead elected representative of the Roehampton Students' Union (RSU) to the university, National Union of Students (NUS), affiliates and external bodies. The office of President is expected to:

1. Represent students by sitting on and working with University Council, University Senate and all other appropriate committees with the approval of the Executive Committee.
2. Fulfil the role of Chair of the Trustee Board of the RSU in accordance with the Articles of Association.
3. Uphold the democratic nature of the RSU and ensure that through its work the governing articles of association and byelaws are adhered to.
4. Act as the primary spokesperson and ambassador for the RSU, promote equality and diversity, and champion the vision, strategy and policies of the union.
5. Coordinate the Students' Union Council (SUC), General Meetings, and promote and encourage student participation.
6. Actively seek to identify methods to increase student engagement, leadership and participation in societies, sports, volunteering, Raise and Give (RAG), Growhampton, and other student's union, university and college-based activities.
7. Support elected full and part-time officers and student representatives to plan and deliver campaigns in accordance with the RSU values, strategy and policies.
8. Actively seek to collect feedback from students and work with RSU and university staff to further student engagement and enhance the student experience.
9. Attend and provide regular updates to students via General Meetings, SUC and the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
10. Lead other officers and students by establishing and chairing informal committees that are dedicated to delivering projects based on and relevant to the work of the RSU, student campaign aims and student feedback.
11. Attend selected RSU events in the capacity of duty manager, responsible for representing students and their welfare interests at events and assisting with the completion of incident reports and other related administration.
12. Develop relationships and networks with university colleagues, NUS officers and staff and those of other students' unions to identify relevant professional practice for the overall purpose of enhancing the student experience at Roehampton.
13. Carry out duties and participate in learning that is consistent with the role in agreement with the Executive Committee, SUC and or the Trustee Board.

FULL-TIME SABBATICAL OFFICERS

VP EDUCATION



The Vice President, Education is the elected officer with specific responsibility for pursuing the academic interests of students at the University of Roehampton. The Vice President, Education is expected to:

1. Represent the academic interests of students by sitting on and working with university committees relevant to the educational matters of students of all shape and classifications, including post-graduate and research.
2. Fulfil the role of Officer Trustee member of the Trustee Board of the RSU in accordance with the Articles of Association.
3. Respond and signpost students who require support and guidance with academic matters such as mitigating circumstances, complaints and appeals.
4. Actively seek to identify methods to increase student engagement, participation and outcomes, such as enhancement and employability, through the RSU academic representation programme.
5. Promote academic representation by supporting the development of the scheme and championing student participation in department and programme representative elections, training and conferences.
6. Lead and promote the collection and presentation of feedback through national initiatives, such as the National Student Survey (NSS), Teaching Excellence Framework (TEF) and local recognition schemes such as the UR Amazing Awards.
7. Support elected full and part-time officers and student representatives to plan and deliver campaigns related to academic matters in accordance with the RSU values, strategy and policies.
8. Actively seek to collect feedback from students and work with RSU and university staff to further student engagement and enhance the student experience.
9. Attend and provide regular updates to students via General Meetings, SUC and the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
10. Lead other officers and students by establishing and chairing informal committees that are dedicated to delivering projects based on academic matters which are reflective of department and programme representative, college specific and general student feedback.
11. Attend selected RSU events in the capacity of duty manager, responsible for representing students and their welfare interests at events and assisting with the completion of incident reports and other related administration.
12. Develop relationships and networks with university colleagues, NUS officers and staff and those of other students' unions to identify relevant professional practice for the overall purpose of enhancing the student experience at Roehampton.
13. Carry out duties and participate in learning that is consistent with the role in agreement with the Executive Committee, SUC and or the Trustee Board.

FULL-TIME SABBATICAL OFFICERS

VP COMMUNITY & WELFARE



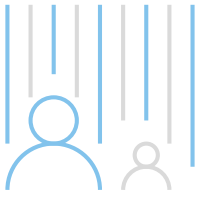
The Vice President (Community & Welfare) is the elected officer with specific responsibility for pursuing the welfare interests of students at the University of Roehampton. The office of Vice President, (Community & Welfare) is expected to:

1. Represent the views of students by sitting on university committees relevant to the welfare of students on and off campus and wider community matters.
2. Fulfil the role of Officer Trustee member of the Trustee Board of the RSU in accordance with the Articles of Association.
3. Respond and signpost students who require support and guidance with welfare matters such as (but not limited to) physical, mental and sexual health, accommodation, disability, access to learning and wellbeing to RSU advice.
4. Lead and promote participation in college life initiatives and student activities to all students, including those based off-campus.
5. Champion equality and diversity and ensure that students, the RSU and university uphold anti-discrimination policies.
6. Support elected full and part-time officers and student representatives to plan and deliver campaigns related to welfare and community matters, with mental health as a priority, in accordance with the RSU values, strategy and policies.
7. Actively seek to collect feedback from students and work with RSU and university to address accommodation matters for both on and off-campus students.
8. Attend and provide regular updates to students via General Meetings, SUC and the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
9. Promote and develop strong relationships with university support services including (but not limited to) student welfare officers, college life development officers, college tutors, chaplaincy, the medical centre, university security the international office, Wandsworth Council, the Metropolitan Police and local community groups.
10. Lead other officers and students by establishing and chairing informal committees that are dedicated to delivering projects based on welfare matters which are reflective of college based and general student feedback.
11. Attend selected RSU events in the capacity of duty manager, responsible for representing students and their welfare interests at events and assisting with the completion of incident reports and other related administration.
12. Develop relationships and networks with university colleagues, NUS officers and staff and those of other students' unions to identify relevant professional practice for the purpose of enhancing the student experience at Roehampton.
13. Carry out duties and participate in learning that is consistent with the role in agreement with the Executive Committee, SUC and or the Trustee Board.

PART-TIME OFFICERS (LOCATION BASED)

4x COLLEGE PRESIDENTS

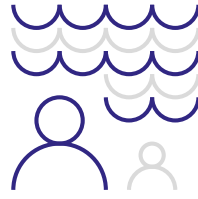
You will be the lead representative for students belonging to your College at Union Council and University meetings. You will also be responsible for obtaining feedback from the students on your College and running campaigns on issues specific to them.



DIGBY STUART



FROEBEL



SOUTHLANDS



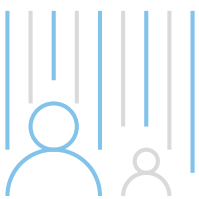
WHITELANDS

1. Represent students to their respective college by attending Students' Union Council (SUC), General Meetings and Student Senate.
2. Collect and analyse feedback from students of their respective college, both residential and non-residential, on academic and college life matters and endeavour to communicate any resulting initiatives with the SUC, the university and students.
3. Work closely with the college management to ensure that the student voice is represented in all college-based discussions and decisions.
4. Establish and maintain relationships with the respective Head of College, College Life Development Officer, Student Wellbeing Officer, Accommodation staff and the RSU.
5. Support actions and create campaigns on issues that are unique to their College.
6. Support the Deputy College Presidents in fostering a community spirit by supporting their initiatives, events or activities for both residential and non-residential students of their respective college.
7. Attend and provide regular updates to students, the SUC and the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students of their respective college.
8. Support the college by supporting and attending university open days.
9. Spend one hour per week on the RSU reception desk.
10. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to this remit throughout the year.

PART-TIME OFFICERS (LOCATION BASED)

4x DEPUTY COLLEGE PRESIDENTS

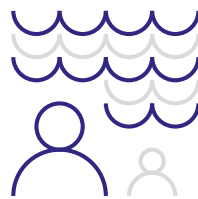
You will be responsible for organising and running College events that cater to the diverse range of students belonging to your College. You will also be the lead representative for the College Cup.



DIGBY STUART



FROEBEL



SOUTHLANDS



WHITELANDS

1. Lead on the implementation of college social life and working closely with college management organise and deliver a range of events and activities that foster a sense of community within their college for resident and non-resident students, and reflect the diversity of its population.
2. Be the lead representative of the college for activities such as College Cup and other initiatives, working in partnership with the RSU to promote the programme of events and encouraging students to take part. There is an expectation to recruit a College cup team.
3. Deputise for the College President when required.
4. Support the effective communication of RSU and College events and activities to the students of your college and liaise regularly with the Head of College, College President and the RSU to support college and RSU objectives.
5. Build and develop a college community through a number of projects and initiatives which foster partnerships, and develop relationships with other Colleges to form an inter College community.
6. Be the lead college representative in RAG and volunteering, working with the RSU and college to raise money for charity and encourage students to volunteer.
7. Attend and provide regular updates to students, the SUC and the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students of their respective college.
8. Support the college by supporting and attending university open days.
9. Spend one hour per week on the RSU reception desk.
10. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to this remit throughout the year.

PART-TIME OFFICERS (LOCATION BASED)

MOUNT CLARE SITE REP

You would be the lead representative for students residing on Mount Clare at Union Council and University meetings. You would also be responsible for obtaining feedback from the students on Mount Clare and running campaigns on issues specific to them.



1. Ensure the interests of the students at Mount Clare are being represented to Froebel College and at the Students' Union Council (SUC).
2. Create awareness of the students' union and lead campaigns on issues that are relevant to Mount Clare.
3. Collect and analyse feedback from students and communicate any resulting initiatives with the SUC and all students at Mount Clare.
4. Establish contact and regular meetings with the Froebel Head of College and elected College President to discuss Mount Clare issues.
5. Meet regularly with the Vice President (Community & Welfare) to provide updates on matters relevant to Mount Clare students and to discuss ideas for new initiatives, campaigns, activities or events.
6. Actively provide regular updates to students at Mount Clare, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.

PART-TIME OFFICERS (LOCATION BASED)

OFF-CAMPUS & COMMUTING STUDENTS' OFFICER

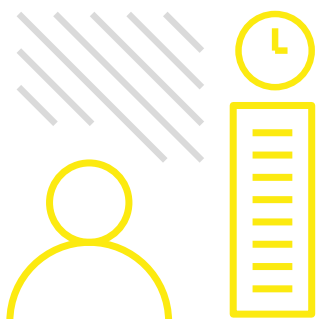
You would be the lead representative for students residing "Off Campus" at Union Council and at University meetings. You would also be responsible for obtaining feedback from the students who do not live on campus and running campaigns on issues specific to them.



1. Ensure the interests of students living off-campus and commuting to university are being represented to the university and at the Students' Union Council (SUC).
2. Create awareness of the students' union and lead campaigns on issues that are relevant to off-campus and commuting students.
3. Collect and analyse feedback from students and communicate any resulting initiatives with the SUC and all off-campus and commuting students.
4. Meet regularly with the Vice President (Community & Welfare) to provide updates on matters relevant to off-campus and commuting students and to discuss ideas for new initiatives, campaigns, activities or events.
5. Actively provide regular updates to off-campus and commuting students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
6. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.

PART-TIME OFFICERS (LOCATION BASED)

CHAIR OF STUDENTS' UNION COUNCIL

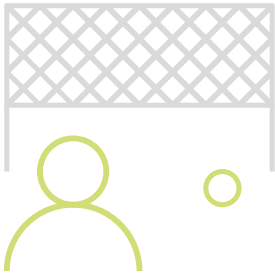


1. Responsible for representing, promoting and guiding the Students' Union Council (SUC) as a non-voting and non-reporting member.
2. Chair the Students' Union Council meetings in accordance with the Articles of Association and Byelaws of the RSU.
3. Ensure that the scheduling of the Students' Union Council and Union General Meetings (including annual and extraordinary) are done so with the appropriate notices and are accessible to members.
4. Ensure that the running of the Students' Union Council and General Meetings are done so democratically and in an open, transparent and accessible manner.
5. Maintain and uphold meeting protocols and integrity ensuring that conflicts of interest are declared where relevant and that full and part-time officers are aware and educated on procedure surrounding such matters.
6. Actively encourage participation from members at Students' Union Council and general meetings, ensuring that a broad representation of the membership has fair and equal opportunities to engage.
7. Participate in, and encourage full and part time officers to attend, relevant chairs and committee leadership training.

PART-TIME OFFICERS (SPECIALIST POSTIONS)

SPORT ROEHAMPTON PRESIDENT (X2 MALE & FEMALE)

The Sport Roehampton President will be the student elected voice for all sport and physical related activity at the University. The Sport Roehampton President will work closely with Sport Roehampton as well as develop partnerships with RSU staff, sabbs, and officers. There will be two roles, one for Males participating in sport and one for Females participating in sport.



1. Be the student representative for sport, supporting the work of Sport Roehampton across all student clubs and groups and represent their member and club's views.
 2. Attend Student Senate and Students' Union Council (SUC) meetings as the representative for all sport and physical activity related matters.
 3. Champion equal opportunities, encourage participation in both competitive and non-competitive sporting activities, and generate awareness in local, regional and national participation initiatives.
 4. Support the RSU and university's work in relation to the delivery of the University Sport Strategy.
 5. Support and organise sport related events such as Varsity, Awards evening and 10k run.
 6. Meet regularly with the Vice-Presidents to provide updates on matters relevant to sport and to discuss ideas for new initiatives, campaigns, activities or events.
 7. Actively provide regular updates to students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
 8. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.
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PART-TIME OFFICERS (SPECIALIST POSTIONS)

POSTGRADUATE STUDENTS' OFFICER

You would be the lead representative for Postgraduate students at Union Council and University meetings. You would also be responsible for obtaining feedback from mature students and running campaigns on issues specific to Postgrads and mature students.



1. Ensure the interests of post-graduate students are represented to the university and at the Students' Union Council (SUC).
 2. Collect and analyse feedback from postgraduate students and endeavour to communicate any resulting initiatives with the SUC, the university and postgraduate students.
 3. Liaise with Vice President Education to identify methods to ensure that Postgraduate students are made to feel welcome and able to access support during their time at the University of Roehampton.
 4. Establish effective methods of communication between the RSU with Postgraduate students.
 5. Meet regularly with the Vice-President (Education) to provide updates on matters relevant to postgraduate students and to discuss ideas for new initiatives, campaigns, activities or events.
 6. Actively provide regular updates to postgraduate students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
 7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.
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PART-TIME OFFICERS (SPECIALIST POSTIONS)

MATURE STUDENTS' OFFICER

You would be the lead representative for Mature students at Union Council and University meetings. You would also be responsible for obtaining feedback from mature students and running campaigns on issues specific to Postgrads and mature students.



1. Ensure the interests of post-graduate students are represented to the university and at the Students' Union Council (SUC).
 2. Collect and analyse feedback from postgraduate students and endeavour to communicate any resulting initiatives with the SUC, the university and postgraduate students.
 3. Liaise with Vice President Education to identify methods to ensure that Postgraduate students are made to feel welcome and able to access support during their time at the University of Roehampton.
 4. Establish effective methods of communication between the RSU with Postgraduate students.
 5. Meet regularly with the Vice-President (Education) to provide updates on matters relevant to postgraduate students and to discuss ideas for new initiatives, campaigns, activities or events.
 6. Actively provide regular updates to postgraduate students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
 7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.
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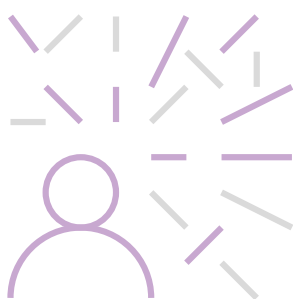
JOIN THE CONVERSATION - **#ROELECTS**

GOT A QUESTION? EMAIL - **ELECTIONS@ROEHAMPTON.AC.UK**

PART-TIME OFFICERS (SPECIALIST POSTIONS)

STUDENTS WITH DISABILITIES OFFICER

You would be the lead representative for students with disabilities at Union Council and University meetings. You would also be responsible for obtaining feedback from students with disabilities and running campaigns on issues specific to them.



1. Ensure the interests of students with disabilities are represented to the university and at the Students' Union Council (SUC).
 2. Liaise with Vice-President (Welfare & Community) and the NUS to ensure that students with disabilities feel welcome, and are able to access support during their time at the University of Roehampton.
 3. Collect and analyse feedback from students with disabilities and endeavour to communicate any resulting initiatives with the SUC, the university and all students with disabilities.
 4. Establish relationships and effective methods of communication between the RSU, Disability Services and with disabled students.
 5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to students with disabilities and to discuss ideas for new initiatives, campaigns, activities or events.
 6. Actively provide regular updates to students with disabilities, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
 7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.
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PART-TIME OFFICERS (SPECIALIST POSTIONS)

MENTAL HEALTH OFFICER

You would be the lead representative for students with mental health issues at Union Council and University meetings. You would also be responsible for obtaining feedback from students with mental health issues and running campaigns on issues specific to them.



1. Ensure the subject of mental health student respective views of students are represented to the university and at the Students' Union Council (SUC).
 2. Collect and analyse feedback from students on the subject of mental health and endeavour to communicate any resulting initiatives with the SUC, the university and all students.
 3. Liaise with Vice President (Welfare & Community) to identify methods to ensure that students are able to access support for matters relating to mental health during their time at the University of Roehampton.
 4. Establish relationships and effective methods of communication between the RSU, Wellbeing Support services, and students on the subject of mental health.
 5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to mental health and to discuss ideas for new initiatives, campaigns, activities or events.
 6. Actively provide regular updates to students, by attending the SUC and communicating the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
 7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.
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PART-TIME OFFICERS (LOCATION BASED)

STUDENTS WITH CARING RESPONSIBILITIES OFFICER

You would be the lead representative for students with caring responsibilities at Union Council and University meetings. You would also be responsible for obtaining feedback from students with caring responsibilities and running campaigns.



1. Ensure the interests of students with caring responsibilities are represented to the university and at the Students' Union Council (SUC).
 2. Liaise with Vice-President (Welfare & Community) and the NUS to ensure that students with caring responsibilities feel welcome, and are able to access support during their time at the University of Roehampton.
 3. Collect and analyse feedback from students caring responsibilities and endeavour to communicate any resulting initiatives with the SUC, the university and all students with caring responsibilities.
 4. Establish effective methods of communication between the RSU and students with caring responsibilities.
 5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to students with caring responsibilities and to discuss ideas for new initiatives, campaigns, activities or events.
 6. Actively provide regular updates to students with caring responsibilities, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
 7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.
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PART-TIME OFFICERS (SPECIALIST POSITIONS)

LGBTQ+ OFFICER

You would be the lead representative for LGBTQ+ students at Union Council and University meetings. You would also be responsible for obtaining feedback from LGBTQ+ students and running campaigns on issues specific to them.



with LGBTQ+ students.

1. Ensure the interests of LGBTQ+ students are represented to the university and at the Students' Union Council (SUC).
2. Collect and analyse feedback from LGBTQ+ students and endeavour to communicate any resulting initiatives with the SUC, the university and all LGBTQ+ students.
3. Liaise with Vice President (Welfare & Community) to identify methods to ensure that LGBTQ+ students are made to feel welcome and able to access support during their time at the University of Roehampton.
4. Establish effective methods of communication between the RSU
5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to LGBTQ+ students and liaise with the Trans Officer to discuss ideas for new initiatives, campaigns, activities or events.
6. Actively provide regular updates to LGBTQ+ students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well all utilising the RSU's social media and online communication methods to reach students.
7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.

PART-TIME OFFICERS (SPECIALIST POSITIONS)

TRANS STUDENTS' OFFICER

You would be the lead representative for self-defining trans students at Union Council and University meetings. You would also be responsible for obtaining feedback from trans students and running campaigns on issues specific to them.



1. Ensure the interests of trans students are represented to the university and at the Students' Union Council (SUC).
2. Collect and analyse feedback from trans students and endeavour to communicate any resulting initiatives with the SUC, the university and all trans students.
3. Liaise with Vice President (Welfare & Community) to identify methods to ensure that trans students are made to feel welcome and able to access support during their time at the University of Roehampton.
4. Establish effective methods of communication between the RSU with trans students.
5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to trans students and to discuss ideas for new initiatives, campaigns, activities or events.
6. Actively provide regular updates to students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
7. Support the LGBTQ+ Officer and LGBTQ+ Society in order to promote trans students as equal partners in the broader LGBTQ+ community.
8. To support (wherever appropriate) the work of the Gender Equality Officer, in the knowledge that the road to transgender equality is the same road that leads to gender equality in the broader sense.
9. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.

PART-TIME OFFICERS (SPECIALIST POSTIONS)

INTERFAITH OFFICER (X2 MALE & FEMALE)

You would be the lead representative for students who have a faith at Union Council and University meetings. You would also be responsible for obtaining feedback from students and running campaigns on issues specific to them.



1. Ensure the interests of students of all faiths and none are represented to the university and at the Students' Union Council (SUC).
2. Collect and analyse feedback from students all faiths and none and endeavour to communicate any resulting initiatives with the SUC, the university and students all faiths and none.
3. Liaise with Vice President (Welfare & Community) to identify methods to ensure that students of all faiths and none are made to feel welcome and able to access support during their time at the University of Roehampton.

4. Establish relationships and effective methods of communication between the RSU, the Chaplaincy and students of all faiths and none, and ensure that faith groups are positioned to interact and cooperate effectively.

5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to students of all faiths and none and to discuss ideas for new initiatives, campaigns, activities or events related to faith.

6. Actively provide regular updates to students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.

7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to this remit throughout the year.

PART-TIME OFFICERS (SPECIALIST POSTIONS)

MUSLIM STUDENTS' OFFICER

You would be the lead representative for Muslim students at Union Council and University meetings. You would also be responsible for obtaining feedback from students and running campaigns on issues specific to them.



1. Ensure the interests of students of all faiths and none are represented to the university and at the Students' Union Council (SUC).
2. Collect and analyse feedback from students all faiths and none and endeavour to communicate any resulting initiatives with the SUC, the university and students all faiths and none.
3. Liaise with Vice President (Welfare & Community) to identify methods to ensure that students of all faiths and none are made to feel welcome and able to access support during their time at the University of Roehampton.

4. Establish relationships and effective methods of communication between the RSU, the Chaplaincy and students of all faiths and none, and ensure that faith groups are positioned to interact and cooperate effectively.

5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to students of all faiths and none and to discuss ideas for new initiatives, campaigns, activities or events related to faith.

6. Actively provide regular updates to students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.

7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to this remit throughout the year.

PART-TIME OFFICERS (SPECIALIST POSTIONS)

BAME STUDENTS OFFICER

You would be the lead representative for students from **BLACK, ASIAN & MINORITY ETHNIC** backgrounds at Union Council and University meetings. You would also be responsible for obtaining feedback from these students and running campaigns on issues specific to them



1. Ensure the interests of students of all ethnic groups are represented to the university and at the Students' Union Council (SUC).
2. Collect and analyse feedback from students of all ethnic group and endeavour to communicate any resulting initiatives with the SUC, the university and students of all genders.
3. Liaise with Vice Presidents (Education, Welfare & Community) and NUS to identify methods to ensure that students of Black, Asian and minority ethnic (BAME) backgrounds are made to feel welcome and able to access support during their time at the University of Roehampton.

4. Establish relationships and effective methods of communication between the RSU and BAME students.

5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to BAME students and to discuss ideas for new initiatives, campaigns, activities or events.

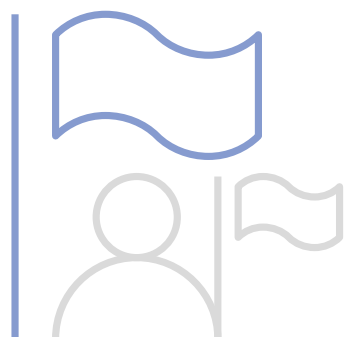
6. Actively provide regular updates to students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach BAME students.

7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.

PART-TIME OFFICERS (SPECIALIST POSTIONS)

INTERNATIONAL STUDENTS OFFICER

You would be the lead representative for international students at Union Council and University meetings. You would also be responsible for obtaining feedback from international students, running campaigns on issues specific to them and developing a social calendar of events for them.



1. Ensure the interests of Socrates, Erasmus, European and Embassy (including members otherwise classified as international) students are represented to the university and at the Students' Union Council (SUC).
2. Collect and analyse feedback from international students and endeavour to communicate any resulting initiatives with the SUC, the university and all international students.
3. Liaise with Vice President (Welfare & Community) to identify methods to ensure that international students are made to feel welcome and able to access support including that of Recruitment, the International Office and Admissions during their time at the University of Roehampton.

4. Establish relationships and effective methods of communication between the RSU, the International Office, and international students.

5. Meet regularly with the Vice-Presidents (Education and Welfare & Community) to provide updates on matters relevant to international students and to discuss ideas for new initiatives, campaigns, activities or events.

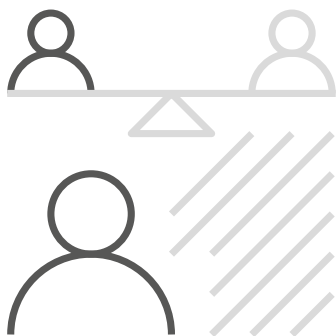
6. Actively provide regular updates to students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.

7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to this remit throughout the year.

PART-TIME OFFICERS (SPECIALIST POSTIONS)

GENDER EQUALITY OFFICER

You would be responsible for ensuring that the views of students from all genders are represented at Union Council and University meetings. You would also be responsible for running campaigns on issues specific to gender equality.

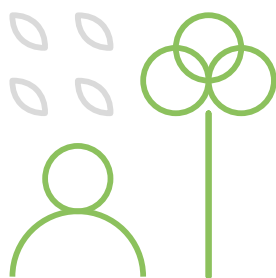


1. Ensure the interests of students of genders are represented to the university and at the Students' Union Council (SUC).
2. Collect and analyse feedback from female students and endeavour to communicate any resulting initiatives with the SUC, the university and students of all genders.
3. Liaise with Vice President (Welfare & Community) to identify methods to ensure that students of all genders are made to feel welcome and able to access support during their time at the University of Roehampton.
4. Establish effective methods of communication between the RSU with students of all genders.
5. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to students of all genders and liaise with the Trans officer to discuss ideas for new initiatives, campaigns, activities or events.
6. Actively provide regular updates to students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students of all genders.
7. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to support this remit throughout the year.

PART-TIME OFFICERS (SPECIALIST POSTIONS)

ENVIRONMENTAL AND SUSTAINABILITY OFFICER

You would be responsible for ensuring that environmental and ethical impact of actions is considered at Union Council and University meetings. You would also be responsible for running campaigns on issues specific to the environment or ethical trade.



1. Encourage students to be environmentally aware and consider their environmental and ethical impact by creating awareness through running campaigns, training and events.
2. Take an active role in the planning of Fairtrade Fortnight and other environmental and sustainability initiatives with the RSU and the University.
3. Liaise with the elected officers and the university in developing and reviewing RSU and university policy.
4. Monitor and take steps to ensure that the RSU's services and activities have a minimal impact on the environment and are operating on an ethical basis.
5. Work closely with the Growhampton team and support the development and encourage student input on environmental initiatives and projects.
6. Meet regularly with the Vice-President (Welfare & Community) to provide updates on matters relevant to the environment and to discuss ideas for new initiatives, campaigns, activities or events.
7. Actively provide regular updates to students, by attending the SUC and communicating with the wider membership by producing formal and informal reports as well as utilising the RSU's social media and online communication methods to reach students.
8. With the support of the RSU, recruit and chair an informal committee of student volunteers from different departments and years of study to this remit throughout the year.