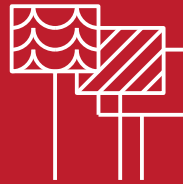


ROEHAMPTON STUDENTS' UNION

# ELECTIONS AUTUMN 2019

STAND. CAMPAIGN. VOTE



## NOMINATION PACK

[ROEHAMPTONSTUDENT.COM/ELECTIONS](http://ROEHAMPTONSTUDENT.COM/ELECTIONS)

 /roehampton.su

 @roehamptonSU

 @roehampton.su

THINKING OF TAKING THE PLUNGE?

### FANCY A CHAT?

There is nothing we like more than having a chat, so pop along to the RSU Offices and pay us a visit!  
If email communication is more your thing drop a line to [elections@roehampton.ac.uk](mailto:elections@roehampton.ac.uk) to organise a meeting to suit you!

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## A MESSAGE FROM THE **ELECTIONS COMMITTEE**

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With this nomination pack in your hand, you've taken the first steps to becoming one of the student leaders who direct the RSU and make sure amazing things are happening for students.

Becoming an elected officer of the RSU is one of the best things you could possibly do. It's hard work but you are able to meet some awesome people, become one of the key student leaders and really enhance your career prospects. Representing and leading the organisation is a real opportunity and gives you the ability to shape the RSU's direction, represent 8000 students, make important decisions, and have a lot of fun while doing it. Most importantly, it's about creating and implementing change that you want to see at Roehampton. If you think student's can't champion change; think again.

The RSU staff members are here to support you and help you progress changes that your fellow students want to see, all with the aim of making The University of Roehampton a better place.

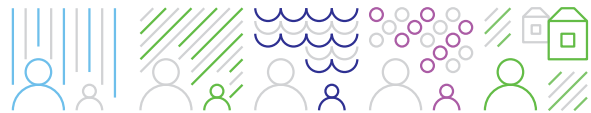
Students are really powerful, and you could be one of the student representatives that make the University of Roehampton the best possible place to be.

You don't need any training or previous experience to become a student representative; you just need to be excited about making things better for students. These roles are perfect for anybody who wants to make a difference.

The elections committee are experienced staff of the RSU who serve to make sure the election is run fairly and democratically. They are impartial through the process.

**Get stuck in, get nominating and have fun!**

**Good luck!**




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## A little introduction to **YOUR STUDENTS' UNION**

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Roehampton Students' Union is a charity, directed and run by you, the students.

We are run by students and this autumn we are holding elections for vacant positions and NUS Conference Delegates. This year, Roehampton students will vote from **Monday 11th - Wednesday 13th 2019.**

If you think you can represent your fellow students on a quest to improve the student experience at Roehampton, you're in the right place. Read all of the info we have on the elections, including the positions, rules, and important dates, and when you're ready, **submit your completed nomination form online at [roehamptonstudent.com/nominate](http://roehamptonstudent.com/nominate).**

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FANCY RUNNING?

# THE POSITIONS

THE ROLES THAT ARE UP FOR GRABS!

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## ENVIRONMENT & SUSTAINABILITY OFFICER

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## POSTGRADUATE STUDENTS OFFICER

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## INTERFAITH OFFICER (MALE)\*

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## MOUNT CLARE SITE REP

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## NUS CONFERENCE DELEGATE\*



## WANT A FULL ROLE DESCRIPTION?

IF YOU'RE THINKING OF RUNNING AND WANT SOME MORE DETAILED INFORMATION VISIT  
>>> [ROEHAMPTONSTUDENT.COM/ELECTIONS](http://ROEHAMPTONSTUDENT.COM/ELECTIONS)<<< OR ALTERNATIVELY ASK AT OUR  
RECEPTION!

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**\*Students wishing to stand as candidates  
should self-define as a part of the  
community each role represents**

# NOMINATIONS

Wednesday 16th October 2019 - Wednesday 6th November 2019



If you want to run in the elections, you've got to do four things in this period.

1. Read the rules.
2. Fill in a nomination form online and submit it, along with signatures of your fellow students supporting your nomination.
3. Write your manifesto.
4. Submit your completed nomination form and dazzling (but realistic!) manifesto back to us online.

**'Your nomination and manifesto must be submitted by 12:00 on Wednesday 6 November 2019.**

# PREPARE TO CAMPAIGN



Once your nomination has been accepted, candidates will be permitted to campaign from 17:00 on Wednesday 6th November.



These autumn elections aim to limit their environmental impact. Therefore, candidates are permitted to campaign online only. Please see the elections rules for further guidance.

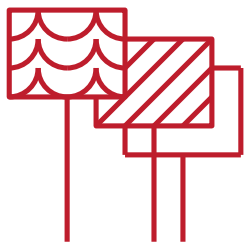


If you've decided you're running for a position, you must attend the **Candidate Briefing** in GH.010 from 15:00 until 17:00 on Wednesday 7th November.

**If you don't attend the Candidate Briefing, you will not be allowed to run in the elections.**

# CAMPAIGN & VOTE

Monday 11th November 2019 - Wednesday 13th November 2019



**Voting will take place between 10:00 Monday 11th November and 15:00 Wednesday 13th November.** You can vote online at [ROEHAMPTONSTUDENT.COM/VOTE](http://ROEHAMPTONSTUDENT.COM/VOTE).

**All votes will be counted and verified at the close of voting and the winners announced on Thursday 14th November 2019.**

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# RSU ELECTION RULES 2019

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The Returning Officer and Deputy Returning Officer shall be responsible for administering the elections and ensuring candidates are following the election regulations and are aided by the election committee.

Should you breach the election regulations it is up to the Returning Officer and Deputy Returning Officers to make a ruling on any sanctions.

1. The RSU elections are subject to the law and university policies. Candidates and their campaign teams must not break the law or any University policies.
2. The election will be conducted in accordance with the election bye-laws and the Returning Officer's interpretation of these is final.
3. All students have the right to vote independently and without pressure from candidates nor their campaign teams.
4. Candidates cannot vote on behalf of others. If a student needs help they should ask a member of Union staff.
5. All votes are cast online. Any electronic device which can be used to vote will be classed as a polling station. Candidates must not interfere with any polling station and cannot give any of their own or hired devices to another student to vote with.
6. The RSU and the University of Roehampton cannot endorse any candidate and serve solely to ensure the election is run freely and fairly.
7. Candidate manifestos must include the name of the candidate, the position they are standing for, a photo of the candidate and be no longer than 500 words.
8. All candidates must attend a candidate briefing before they are eligible to run. Any candidate unable to attend must let the Deputy Returning Officer know with a minimum of 24 hours' notice by sending an email to [elections@roehampton.ac.uk](mailto:elections@roehampton.ac.uk).
9. The elections rules are decided by the elections committee. Candidates in breach of these rules are subject to penalties as decided by the elections committee. Such penalties can include, but are not limited to; verbal warnings, written warnings and disqualification from the election.
10. Candidates may withdraw from the election at any point by informing the Deputy Returning Officer by sending an email to [elections@roehampton.ac.uk](mailto:elections@roehampton.ac.uk).
11. The elections committee reserves the right to postpone or stop the election at any time if they believe the election is not being conducted in a fair

## CONTINUED...

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# RSU ELECTION RULES 2019

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## INCUMBENT OFFICERS

1. Candidates who already hold a position within the RSU may not use union time or resources to enhance their own campaigning or that of another candidate.

## VOTING PROCEDURES

1. Voting will be done online at [www.roehamptonstudent.com](http://www.roehamptonstudent.com). Students will be presented with all elections they are eligible to vote in.
2. All members of the Union may vote by putting their student ID into the website.
3. Votes will be cast online and all eligible voters will be able to access the voting system. Votes will be cast confidentially and it is a secret ballot system.
4. The votes will be counted by the 'Alternative Transferable Vote' system as defined by the Electoral Reform Society. This system will be explained online when students go and cast their vote and at the ballot stations.
5. Re-open nominations (RON) shall be a candidate for all positions.
6. The elections counts will be conducted through automated software using our membership system.

## COMPLAINTS

1. Any challenge or complaint concerning the administration and good conduct of the election shall be heard and determined by the Returning Officer within 48 hours (where possible) of a written complaint being lodged by any full member or the candidate or their nominee.
2. Any complaint against the conduct or administration of the election shall be received in writing by the Elections Committee before the end of polling.
3. No candidate may challenge the result of the election once the count has started.
4. If candidates wish to make a complaint about another candidate's campaign they must report this in writing to Deputy Returning Officer, at: [elections@roehampton.ac.uk](mailto:elections@roehampton.ac.uk)
5. Any candidate who has an appeal lodged against them will be notified at the earliest opportunity.
6. You will have 48 hours to appeal any complaint in writing to the Elections Committee via [elections@roehampton.ac.uk](mailto:elections@roehampton.ac.uk)
7. A challenge or complaint during or following the count, shall only relate to the conduct of the count, and shall be lodged with the Elections Committee who shall resolve the complaint within 48 hours of it being lodged.
8. The Elections Committee will decide on the penalty (if any) of any candidate complaint, this can range from a verbal warning to disqualification from the election.

The Returning Officer and Deputy Returning Officer are responsible for final interpretation of the rules and procedures.

Deputy Returning Officer – Johanna Korhonen, Roehampton Students' Union (RSU)  
Returning Officer - Mark Gillespie, Roehampton Students' Union (RSU)

**If you have any questions about language or clarification of these rules please don't hesitate to contact [elections@roehampton.ac.uk](mailto:elections@roehampton.ac.uk).**

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JOIN THE CONVERSATION - **#ROELECTS**

GOT A QUESTIONS? EMAIL - **[ELECTIONS@ROEHAMPTON.AC.UK](mailto:ELECTIONS@ROEHAMPTON.AC.UK)**

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