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**Roehampton Students' Union**  
**C O U N C I L**

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The 2<sup>nd</sup> Union Council meeting (UCM) of the 2017/18 academic year  
20.10.17, 3 PM  
Bailey Room, Southlands College

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Attendance:

<b>JdF - Jack De France (President RSU),</b>	In attendance
<b>JB - Joanna Briggs (VP Education),</b>	In attendance
<b>CN - Chuchu Nwagu (VP Community &amp; Welfare),</b>	In attendance
<b>MK - Michael Keohane (Digby Stuart CP),</b>	In attendance
<b>FL - Fizz Lawson (Digby Stuart DP)</b>	In attendance
<b>GW- George Walker (Froebel CP),</b>	In attendance
<b>LB- Libby Brewster (Froebel DP),</b>	Apologies Received
<b>SP- Shay Patel (Southlands CP),</b>	In attendance
<b>LM- Levi Mbiya (Southlands DP),</b>	In attendance
<b>MN- Michael Nieves (Whitelands CP),</b>	In attendance
<b>SH- Shannon Hagland (Whitelands DP),</b>	Apologies Received
<b>KH- Kallel Hunter (Mount Clare Site Rep),</b>	In attendance
<b>JBx- Jess Box (Female Sports President),</b>	Apologies Received
<b>RR- Romeo Rygol (Male Sports President)</b>	In attendance
<b>LM- Lukas McCabe (Disabilities Officer),</b>	Apologies Received
<b>EC- Emmanuel Carriere (LGBTQ+ Officer),</b>	In attendance
<b>DJ- Deqa Jama Ali (Ethnic Equality Officer),</b>	In attendance
<b>KW- Kat Walker (Gender Equality Officer),</b>	Apologies received
<b>KK- Kristina Kjonigsen (Environmental and Ethics Officer),</b>	Apologies received
<b>NE- Naglaa ElBaz (Postgraduate Officer)</b>	In attendance
<b>CG- Christina Gutierrez (International Officer),</b>	In attendance
<b>JCK- Jacob Cooper King (Interfaith Officer)</b>	In attendance
<b>KS – Kitty Smith (Mental Health Officer)</b>	Apologies Received
<b>KR – Katie Richards (Off-campus Officer),</b>	In attendance
<b>[POST VACANT] (Spring Mews Liaison Officer).</b>	Post Vacant

In attendance

Katie Badman – Minuting Secretary  
Matt Grange – Student Voice Coordinator  
Jonas Kontautas - Communications Coordinator

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## A G E N D A

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### Welcomes & Apologies.

1. Welcome to the 2<sup>nd</sup> 2017/2018 meeting of Union Council.
  - 1.1. New Off-Campus Officer
2. Apologies for absence.
3. Approval of UCM I Minutes 05.10.17 [**e-mailed, 11.10.17**]

### Items for Information.

4. Accommodation Subcommittee update [**Oral Report**, College Presidents & Mount Clare Site Rep]
5. Officer & Committee Updates.

### Items for discussion.

6. The 72 Bus. [**DOC. 01, p. 3**]
7. RoeBot & maintenance [**DOC. 02, p. 3**]
8. The Bystander Intervention Team & BILs [**DOC. 03, p. 4**]
9. Local Community Outreach in relation to the Redrow Regeneration [**DOC. 04, p. 4**]

### Items for decision.

10. 'Ideas' submitted online
  - 10.1. Alternative Room in BOP [**DOC. 05, p. 5**]
  - 10.2. University to subsidise the cost of Graduation [**DOC. 06, p.5**]
11. A member of Union Council to become an RSU Trustee [**DOC. 07, p. 6**]

### Any Other Business.

12. Items for discussion not on the Agenda (only if scheduled time allows for this).

### Next Union Council Meeting (III).

13. Items to be brought to UCM III
  14. Date: Monday 13th November, 4 PM Location: Adam Room, Grove House, Froebel College
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<b>TITLE:</b>	Welcome
<b>Minutes:</b>	<p>JDF: Welcomed all members and introduced Katie Richards as the newly appointed Off Campus Officer.</p> <p>KR will be working on ensuring events are accessible to off campus students, and ensuring they have opportunities to be as involved as those on campus</p>

<b>TITLE:</b>	Ratification of Minutes
<b>Minutes:</b>	<p>The minutes from SUC 1 (5/10/17) were approved. These will be publicly accessible via the RSU website – <a href="http://www.roehamptonstudent.com">www.roehamptonstudent.com</a></p>

<b>TITLE:</b>	Accommodation Subcommittee Update
<b>Minutes:</b>	<p>CN: Key item was accommodation fees for next year, a 2.5% rise to match inflation. Full time officers raised that the RSU is not supportive of this rise, but understanding that this money does go towards further maintenance.</p> <p>Updates from colleges included laundry, and maintenance and security issues. UR are looking at Bede refurbishment to ensure students aren't too disrupted.</p> <p>Southlands A,B &amp; C block need to move out early, which is before summer ball, the committee are looking at ensuring this doesn't happen.</p> <p>Overall it was a positive meeting with students being listened to, Roebot was a topic of discussion which will be further discussed in today's meeting.</p> <p>RR and FL raised that when a decision is made around accommodation price rises it would be fairer to raise all accommodation blocks comparably.</p>

<b>TITLE:</b>	Officer Updates:
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<p><b>Minutes:</b></p>	<p>EC– meeting Tuesday and Thursdays, 121s with students to uncover any projects. Project- Queer Britain going well. Focusing on Showcase in December. Would like all societies to get involved.</p> <p>RR – Tour Facebook page set up for Captains. Smaller allocation this year on tickets. Updated email membership for tour info. Varsity meeting – Tuesday 24<sup>th</sup> October Captains meeting week after reading week. Committee set up Working on sports day event.</p> <p>GW – very successful Be at One night, had to turn students away, was attended by on and off campus. Prague suggested as college holiday. Fresher’s formal’s coming up, and Jonathan has settled in well as CLDO. Ice skating, paintballing and outdoor cinema suggested as events.</p> <p>CG Getting ready for international fayre on 13<sup>th</sup> November in New library. This is for study abroad students, but also international opportunities for home students</p> <p>KR- contacted all off campus fresher’s for events ideas, and to promote the ‘ideas’ page on RSU Website. Going to get all ROCS together to collect some info, and look at a formal dinner.</p> <p>NE- Postgrad society met on Wednesday, setting up coffee hour every other Wednesday. Will be in touch with PG programme reps. Networking in the HUB with the Director of commerce contacts.</p> <p>JCK – chaplaincy management group on Tuesday. Potential for female Muslim chaplain to be recruited. Involved with Roehampton Coexist society, who will be the foundation of the interfaith committee.</p> <p>LM – Sunday sessions will be launching today with performances, a quiz night with prizes. All are welcome.</p> <p>SP- suggestions box has been installed in The Reef, it is by the chalkboard in Costa. David Scott came to look at laundry facilities, card machine access and signs will be installed. Laundry machines are 1 / 50 students, so looking at getting more.</p> <p>FL- 1<sup>st</sup> Digby Dinner went well, now organising Christmas events. Elm Grove now has 2 washing machines and 1 dryer, this is still not enough. Organising Burger nights in Diner.</p> <p>MK – 2 washing machines and 4 dryers in ..... Halloween event in Digby open to all colleges and students. Zombie run will be for charity, with college cup buckets for fundraising. Prizes for best costumes. Dealing with maintenance issues – Fridges broken down. Camilla Langs... Has new comms strategy for Digby to do more</p>
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	<p>visual comms, with a video going live today (20/10)  Will put out survey to all flat reps for suggestions of what they want.  Met with creative students to do an exhibition, with larger one in Spring Term. Jade and ... will create an anthology in summer term.</p> <p>JB – rep training has gone well, Seeds of change video came out yesterday with a suggestion to use subtitled. Offer for everyone to be in the videos.  Meeting with SportRoe to support This Girl Campaign on 20-26<sup>th</sup> November JB will be doing a sport challenge and others are welcome to join in too.  Cancellation texts will be implemented in the new year.  E-Zone committee needs students from Business &amp; Psychology.</p> <p>DJ – workshop up and running on 13<sup>th</sup> November, tackling the attainment gap, specifically for the black boys. Supported by access to funds from student engagement through the RAFA 2 project.  Set up events for Hijabi girls work together with KR as most are off campus.  Looking at spoken word lunchtime session in diners with students of colour with topics such as Violence against women. From 25<sup>th</sup> November– 10<sup>th</sup> Dec working with student activists.</p> <p>CN – Don't rent yet campaign with off campus and RSU advice service encouraging students not to rent until the list of approved landlords is released on 20 Nov.  Delivering workshops around budgeting, and what is right for you.  Making It Count talk with Dwaine Brooks yesterday (19/10) went well, working with Jackie to do another event about engaging black students for a roundtable discussion with Dwaine.  BAME leaders conference on 15<sup>th</sup> November, details going out next week.  Tell Us Once policy will be brought to the next meeting, this is partnered between the RSU and Wellbeing Services.  Equality and diversity committee will meet in due course.  Finalising RoeTalks campaign.  Working with LGBT soc for LGBT history month next year.  Let's Talk about the Elephant in the Room campaign about mental health in the works.</p> <p>KH - Met with Sergei to promote volunteering to 2<sup>nd</sup> year /3<sup>rd</sup> year &amp; Masters students particularly for community based projects.  Growhampton looking at using MC space.  Security has improved.  Movie night on Saturdays in the common rooms, and Pumpkin shaping for Halloween.  Working with theatre to look at a trip  Suggestion box in common room mainly suggesting more dinners.</p> <p>JDF- university council last week.  College cup launch.  Student Senate coming up.</p>
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<b>TITLE:</b>	The 72 Bus
<b>Minutes:</b>	<p>JDF explained There have been changes to the 72 bus route in London following a transport audit by TfL.  The 72 bus route goes from Bessborough Road, Roehampton to East Acton.  The majority of changes are south of Hammersmith bridge; they have reduced the amount of buses and increased waiting time between two busses.  Below the bridge they are as follows:</p> <ul style="list-style-type: none"> <li>- Mon. to Fri. 7 AM to 9 AM &amp; 4.30 PM to 6.30 PM:  1 bus every 6 minutes as opposed to 1 every 4 minutes. That is 5 busses less every hour (10 as opposed to 15).</li> <li>- Mon. to Fri. the rest of daytime:  1 bus every 8 minutes as opposed to 1 every 4 minutes. Half as many busses per hour.</li> <li>- Sunday daytime and evenings:  1 bus every 12 minutes as opposed to 1 every 6 minutes. Half as many busses per hour.</li> </ul> <p>Idea submitted on RSU website. All are encouraged to vote and share.</p> <p>RR – suggested double decker busses. Busses are empty during non peak. When working during summer it was still busy, so not students filling it. Suggest people standing at bus stop and doing some data collection</p> <p>KH – look at a school bus for students going to school who take up whole busses.</p> <p>George – Ideas page hard to access, logging in and finding page puts people off. Look at not going back to home page after log in.</p> <p>MK – students at Have Your Say Zone said less busses could incentivise people to walk between RU to Barnes station, would be better for environmental impact.</p>

<b>TITLE:</b>	RoeBot & maintenance
<b>Minutes :</b>	<p>This topic came up at the last meeting of Union Council (UCM I) and was referred to this meeting to allow greater discussion.  How has the new maintenance and IT reporting issue reporting system been working? How have students responded to it?  Also, how is maintenance generally?</p>

	<p>CN explained this service was designed to streamline all areas such as IT, Maintenance and estates. And encouraged people to always report so the information the university are getting is correct.</p> <p>FL – students think incidents should be done in order of log, rather than importance. Lee house got parent to come and fix things</p> <p>MK – students are very angry - system is hard to find it's much easier to tweet, and feels more personal. Has been told a timescale will be implemented for people to see. 6000 number isn't reporting, but directing people to RoeBot.</p> <p>KH – very impersonal, and slow. Seems there may not be enough maintenance staff.</p> <p>LM – reported mouse in kitchen, but had no response and told to wait another 4 days after calling. Needs faster responses.</p> <p>NE – computers went down in research education room, each was reported, now 3 are down and not fixed. There is no method to be held accountable &amp; it should give dates by when it will be fixed.</p> <p>RR – have to repeatedly log in, and no information is stored. Could hold info of people's rooms etc to make form quicker.</p> <p>MK explained that people don't know what categories equate to. Maintenance staff are always helpful, and apologise they have taken time, and are reporting that they are understaffed.</p> <p>Consensus that it is clunky to use, and many people aren't getting the responses back that they should, not receiving confirmation emails, or severity rankings. There should be deadlines on the severities so you have a timescale of knowing when things will be fixed.</p> <p>It was easier before talking to a person, and there should be a tutorial of how it works, how to access it and utilise the service. It seems that the maintenance department is understaffed.</p>
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<p><b>TITLE:</b></p>	<p>The Bystander Intervention Team &amp; BILs</p>
<p><b>Minutes :</b></p>	<p>How has the new Bystander Intervention initiative been working? How have students responded to the Bystander Intervention Leads (BILs)?</p> <p>MK outlined issues at Digby meeting. Jackie Brown and Aleata have met. Access cards have been taken away on trial basis, a staff member in the Wellbeing team also supported the bystanders at Fez last week. Many concerns have now been quashed.</p> <p>Fizz- suggests that the role should be voluntary, as people are doing the role for the money not the cause.</p> <p>KH- suggested a review of those who applied, and bystanders re taking all feedback seriously.</p> <p>LM – it’s a good cause, and it’s important it’s there. More students should understand the role and the responsibilities of the bystanders, it’s getting better and people will learn over time.</p> <p>RR - suggested a video to meet the bystander team, so people know who they are on nights out. Shift leaders could have different t-shirts</p> <p>CN asked what members thought about promotion of roles and who should be a bystander. KH said current students are able to do it better because they understand students’ issues now. LM preferred the alumni as they are more detached, and have more authority.</p> <p><b>VOTE :</b></p> <p>Should Bystanders be current or alumnus students?</p> <p>Allumni – 7 No alumni – 5 Abstention - 2</p> <p>Members generally support the idea, and believe it has an important role to play. There has been teething problems, but it seems to be becoming more slick. Some promotion of who the bystanders are and what they do out to all students would help everyone understand how it works and will gain more support. It is mixed option on if alumni should be bystanders.</p> <p>Action Point – Chair to see if bystander report could be sent to SUC members</p>



<b>TITLE:</b>	Local community outreach in relation to the Redrow Regeneration
<b>DESCRIPTION :</b>	<p>JDF- explained The Alton Estate will be undergoing regeneration over the next decade. This will change the face of the local area and redevelop a lot of Roehampton close to the University campus. Construction will commence at some point over the next few years and affect many students who are resident locally, who may live locally in the future or simply frequent the area as part of ordinary life as a Roehampton student. The regeneration may also affect local transport and businesses.</p> <p>Local Community Outreach Working Group: JDF CN DJ KH</p> <p>MK - asked if people who are moved out, will be able to move back when it's been regenerated. And if it will be in the local area. KH- could there be opportunity for volunteering projects. DJ- suggest to ensure there is still a youth centre.</p> <p>Action Point – find out students views on this</p>

**Ideas Working Groups**

**DOC. 05**

<b>TITLE:</b>	Idea: Alternative room in BOP
<b>DATE SET UP:</b>	October 2017
<b>MEMBERS</b>	Idea Resolved. No members needed
<b>CURRENT PROGRESS:</b>	<p>The idea titled 'please bring back the alternative room in BOP' has reached 94 up votes and has passed.</p> <p>The idea was submitted by Rhiannon Tole who said she was 'very disappointed at the sudden change in music played in the second room at Bop'. There are comments from 10 other students who also feel similar. One student who commented said the idea has backing from the entire rock society. Another student who works in the first aid room of BOP would also like to see a change.</p> <p>This has now been resolved internally at RSU and the regular DJ will now be playing again.</p> <p>For –CN, MK, FL, GW,SP, LM, MN, KH, RR, EC, DJ, CG, JCK, KR          Against – 0          2 abstentions - NW &amp; JB</p> <p><b>This has now passed as Union Policy</b></p>

**DOC. 06**

<b>TITLE:</b>	Idea: University to subsidise the cost of Graduation
<b>DATE SET UP:</b>	October 2017
<b>MEMBERS</b> (elected officers and other students):	CN JB NE CG

<b>CURRENT PROGRESS:</b>	<p>The idea titled 'The University should subsidise the cost of graduation' has reached 110 up votes and has passed. The idea was submitted by ChuChu Nwagu who believes 'keeping graduation ceremony costs as low as possible is a priority; as this enables graduating students to celebrate their well-earned success and to do so in the presence of their family'. There are comments from 5 students who all wrote 'preach' or 'yes!'.</p> <p>CN- explained to do graduation modestly it will cost you at least £130 for tickets, gown and photos. This doesn't take into consideration higher costs of photos, additional guests, accommodation and dinners, and travel. Suggestions; Bursaries, changing gown supplier, discount on photography packages</p> <p><b>VOTE;</b></p> <p>For – JB, CN, MK, FL, GW, SP, LM, MN, KH, RR, EC, DJ, NE, CG, JCK, KR          Against – 0          Abstentions – 0</p> <p><b>This has now passed as Union Policy</b></p> <p>Action Point – collect student thoughts on ideas as to how this could be done for CN to present a paper to UR.</p>
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**DOC. 07**

<b>TITLE:</b>	Union Council member to become an RSU Trustee
<b>Minutes :</b>	<p>Two Officers have put themselves forward to become the Union Council nominee on the Trustee Board.</p> <p>The candidates are;          Christina Gutierrez, International Officer          Naglaa ElBaz, Postgraduate Officer          Re-Open Nominations (R.O.N.)</p> <p>An online election will be held on: Monday 23<sup>rd</sup> October.</p> <p>All members will be eligible for 1 vote.</p>

<p><b>TITLE:</b></p>	<p>AOB</p>
<p><b>Minutes:</b></p>	<p>Naglaa - <u>Consent course email</u>, asks you to pay £20, JDF will look into this, and assured members they should not pay.</p> <p>JB – <u>RSU Sustainability working Group</u>. Potentially RR as member</p> <p>JB – Reminder to everyone that all officers are very privileged, but general union and UR regulations apply to all elected officers. JDF will double check free event status.</p> <p>EC – <u>Gender neutral toilets in Monty Hall</u>. JDF to chase up as to why not?</p> <p>Reports back that Conversation Corner was really good, for CN to do again.</p> <p>RR: Pursuing the <u>KWAF campaign</u>. Will take to student senate. <b>VOTE:</b> For – JB, CN, MK, FL, GW, SP, LM, MN, KH, RR, EC, DJ, NE, CG, JCK, KR Against – 0 Abstain – 0 <b>This has now passed as union policy.</b></p> <p>FL– suggestion to send out a <u>weekly newsletter</u> to students which will be looked into.</p> <p>Action Point – Chair to look into weekly newsletter</p> <p>Action Point – CN reminded all that BAME leaders conference on 15<sup>th</sup> November from 9am to help. Registration opens at 1.30 with event at 2-5 and networking and food after, Anyone to suggest things they can do to support it or help out on the day.</p>

## Action Table

Meeting Number	Action	Responsible Member	Status
1	Pass on names of PG programme reps to PG Officer	JB	In progress
1	Look at timetabling for KWAFF campaign	JB	To do
1	Send timetables to the Chair to arrange a good time to meet	All members	To do
1	Ensure RSU promotes low membership societies on its social media	Chair	KB to do
1	Look at setting up a society presidents Facebook group	Chair	KB to do
2	Send Bystander report to all members	Chair	
2	Collect students views on Redrow regeneration project	All Members	
2	Collect student thoughts on how to reduce cost of Graduation	All members	
2	Weekly student newsletter potential	Chair	
2	Promote BAME leaders conference on 15 <sup>th</sup> November from 9am	All Members	