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| --- | --- |
| Way to make the goal more clear/useful | Development to make the goal more clear/useful…  (GIVE FULL DETAIL, including numbers and figures where necessary… even if they are subject to change later) |
| **What is your idea?** |  |
| **Specific**  What exactly is objective looking to achieve? How are you going to achieve this objective?  Who:  What:  When:  Where:  Why: |  |
| **Measurable**  How will you know if progress is being made towards achieving this objective? / How will you know that you have achieved this objective?  Where is the Finish line? |  |
| **Achievable**  Is this objective realistic? / Are there any obstacles and barriers to accomplishing this objective? What resources are needed to accomplish this objective? |  |
| **Relevant**  Is this a worthwhile objective? / Why is achieving this objective important? What effect will be achieving this objective have? |  |
| **Timely/Time bound**  How long will it take to achieve this objective? / When will you achieve this objective? When do you need to achieve this objective by? |  |
| **YOUR SMART Goal/Objectives:** |  |