

Roehampton Students' Union
STUDENTS' UNION COUNCIL
AGENDA

Tuesday 18th October – 5pm for a 5.15pm start
Adam Room (GH), Froebel

Apologies for absence, late arrival, or early departure should be submitted to studentvoice@roehampton.ac.uk by 12 noon on the day of the meeting.		Timing	Running Time
<p>1. <u>Membership & Agenda</u></p> <p>1.1 To note the agenda, consider proposals for urgent business (items which have arisen since the agreed deadline for agenda items which cannot wait until the next meeting of SU Council), and to agree to the guillotine – 7.15pm.</p> <p>1.2 To note the apologies of absent Officers.</p> <p>1.3 To approve the SU Council schedule of business 2022/23. (Attached – page 3).</p> <p>1.4 To note the resignation of the Interfaith Officer.</p> <p>1.5 To review SU Council membership and agree whether to enact the RSU Co-Option process to fill outstanding vacancies. (Attached – page 7).</p>	5 mins	5.20pm	
<p>2. <u>Minutes & Matters Arising</u></p> <p>2.1 To approve the minutes of SU Council held on the 4th October 2022. (Attached – page 8).</p> <p>2.2 <u>Matters Arising</u></p> <p>2.2.1 To note Officer job descriptions in advance of Officer elections 2023.</p> <p>2.2.2 To note recent ideas that have been submitted on the RSU Ideas page.</p> <p>2.2.3 To receive an update from VP (Community& Welfare), Sharon Azams about Black History Month 2022.</p>	10 mins	5.30pm	
<p>3. <u>Decision-Making</u></p> <p>3.1 To approve Digby Stuart College President, Harvey Henson's proposal 'Ensure Campus is Accessible for All Students.' (Attached – page 14).</p>	10 mins	5.40pm	

<p>4.</p> <p>4.1</p>	<p><u>Reports</u></p> <p>To receive the Deputy Returning Officer Report for March 2022 Officer Elections. (Attached – page 16).</p>	<p><i>5 mins</i></p>	<p><i>5.45pm</i></p>
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.2.1</p> <p>5.2.2</p> <p>5.2.3</p> <p>5.2.4</p> <p>5.2.5</p> <p>5.2.6</p> <p>5.2.7</p> <p>5.2.8</p> <p>5.2.9</p> <p>5.2.10</p> <p>5.2.11</p> <p>5.3</p>	<p><u>Accountability</u></p> <p>To receive and approve Sabbatical Officer Team and Individual Objectives. (Attached – page 18).</p> <p>To receive Officer updates from the following:</p> <p>AME Students' Officer</p> <p>Black Students' Officer</p> <p>Digby Stuart College President & Deputy President</p> <p>Environmental & Sustainability Officer</p> <p>Froebel College President & Deputy President</p> <p>Gender Equality Officer</p> <p>Interfaith Officer</p> <p>International Students' Officer</p> <p>LGBTQ+ Students' Officer</p> <p>Mature Students' Officer</p> <p>Mental Health Officer</p> <p><u>Questions to RSU Officers</u></p> <p>To ask any other questions to the Students' Union Officers.</p>	<p><i>30 mins</i></p>	<p><i>6.15pm</i></p>
	<p><u>BREAK</u></p>	<p><i>10 mins</i></p>	<p><i>6.25pm</i></p>
<p>6.</p> <p>6.1</p> <p>6.1.1</p> <p>6.1.2</p> <p>6.1.3</p> <p>6.1.4</p>	<p><u>Elections</u></p> <p>To elect representatives to the following positions: (Attached – page 24).</p> <ul style="list-style-type: none"> - Student Executive Committee: 3 Officers - Elections Committee: 2 Officers - Part-Time Officer Student Trustee: 1 Officer - SU Council Vice-Chair: 1 Officer 	<p><i>30 mins</i></p>	<p><i>6.55pm</i></p>
<p>7.</p>	<p><u>Any Urgent Business</u></p> <p>To consider any other urgent business agreed at the start of the meeting.</p>	<p><i>5 mins</i></p>	<p><i>7pm</i></p>
<p>8.</p>	<p><u>Next Meeting</u></p> <p>Thursday 10th November at 5pm in Besborough (PH), Whitelands.</p>	<p><i>1hr 45 mins</i></p>	<p><i><u>7pm</u></i></p>

Item 1.3

Roehampton Students' Union Council
Schedule of Business 2022-23

Term 1

SU Council Meeting 1 – Tuesday 18th October 2022, 5.00pm for a 5.15pm start. Adam Room (GH), Froebel

- To note the agenda
- To note the schedule of SU Council meetings and items of business 2022/23
- To approve minutes from previous meetings of SU Council
- Review membership and consider whether to enact the RSU Co-Option Process to fill outstanding vacancies
- Receive a Deputy Returning Officer report for March 2022 Officer elections
- To elect/appoint the following roles:
 - Student Executive Committee (3 vacancies)
 - Elections Committee (2 vacancies)
 - Part-Time Officer Student Trustee (1 vacancy)
 - SU Council Vice-Chair (1 vacancy)
- To receive any Proposals that have been submitted through the RSU Ideas page
- To receive any Proposals from any of the Sabbatical or Part Time Officers
- To approve Sabbatical Officer Individual and Team Objectives
- To receive Objective updates from: AME Students' Officer, Black Students' Officer, Digby Stuart College President & Deputy President, Environmental & Sustainability Officer, Froebel College President & Deputy President, Gender Equality Officer, Interfaith Officer, International Students' Officer, LGBTQ+ Students' Officer, Mature Students' Officer, Mental Health Officer
- To review current SU Policy and establish Policy task forces
- To receive Student Executive Committee meeting minutes held since the last meeting of SU Council
- To receive Trustee Board meeting minutes and decision log held since the last meeting of SU Council
- Paper deadline: Friday 14th October (12noon)

SU Council Meeting 2 – Thursday 10th November 2022, 5.00pm for a 5.15pm start. Besborough Room (PH), Whitelands

- To note the agenda
- To approve minutes from the previous meeting of SU Council
- To receive any Policy Proposals that have been submitted through the RSU Ideas page
- To receive any Motion Proposals from any of the Sabbatical or Part Time Officers
- To elect/appoint the following roles:
 - Elections Committee (tbc)
- To receive Objective updates from the Sabbatical Officers

- To receive Objective updates from: Muslim Students' Officer, Off-Campus & Commuting Students' Officer, Postgraduate Students' Officer, Societies Officer, Southlands College President & Deputy President, Sport Roehampton Presidents (Male & Female), Students w/ Caring Responsibilities Officer, Students w/ Disabilities Officer, Trans Students' Officer, Whitelands College President & Deputy President
- To receive Student Executive Committee meeting minutes held since the last meeting of SU Council
- To receive Trustee Board meeting minutes and decision log held since the last meeting of SU Council
- Paper deadline: Tuesday 8th November (12noon)

SU Council Meeting 3 & Annual Members' Meeting – Tuesday 6th December 2022, 5.00pm for a 5.15pm start. Cinema Room (DB), Digby Stuart

- To note the agenda
- To approve minutes from the previous meeting of SU Council
- To receive any Policy Proposals that have been submitted through the RSU Ideas page
- To receive any Motion Proposals from any of the Sabbatical or Part Time Officers
- To receive Objective updates from the Sabbatical Officers
- To receive Objective updates from: AME Students' Officer, Black Students' Officer, Digby Stuart College President & Deputy President, Environmental & Sustainability Officer, Froebel College President & Deputy President, Gender Equality Officer, Interfaith Officer, International Students' Officer, LGBTQ+ Students' Officer, Mature Students' Officer, Mental Health Officer
- To receive Student Executive Committee meeting minutes held since the last meeting of SU Council
- To receive Trustee Board meeting minutes and decision log held since the last meeting of SU Council
- To approve RSU audited accounts
- Paper deadline: Friday 2nd December (12noon)

Term 2

SU Council Meeting 4 – Tuesday 7th February 2023, 5.00pm for a 5.15pm start. Location tbc

- To note the agenda
- To approve minutes from the previous meeting of SU Council
- To receive any Policy Proposals that have been submitted through the RSU Ideas page
- To receive any Motion Proposals from any of the Sabbatical or Part Time Officers
- To receive Objective updates from the Sabbatical Officers
- To receive Objective updates from: Muslim Students' Officer, Off-Campus & Commuting Students' Officer, Postgraduate Students' Officer, Societies Officer, Southlands College President & Deputy President, Sport Roehampton Presidents (Male & Female), Students w/ Caring Responsibilities Officer, Students w/ Disabilities Officer, Trans Students' Officer, Whitelands College President & Deputy President

- To receive Student Executive Committee meeting minutes held since the last meeting of SU Council
- To receive Trustee Board meeting minutes and decision log held since the last meeting of SU Council
- Paper deadline: Friday 3rd February (12noon)

SU Council Meeting 5 – Thursday 9th March 2022, 5.00pm for a 5.15pm start. Location tbc

- To note the agenda
- To approve minutes from the previous meeting of SU Council
- To receive any Policy Proposals that have been submitted through the RSU Ideas page
- To receive any Motion Proposals from any of the Sabbatical or Part Time Officers
- To receive Objective updates from the Sabbatical Officers
- To receive Objective updates from: AME Students' Officer, Black Students' Officer, Digby Stuart College President & Deputy President, Environmental & Sustainability Officer, Froebel College President & Deputy President, Gender Equality Officer, Interfaith Officer, International Students' Officer, LGBTQ+ Students' Officer, Mature Students' Officer, Mental Health Officer
- To receive Student Executive Committee meeting minutes held since the last meeting of SU Council
- To receive Trustee Board meeting minutes and decision log held since the last meeting of SU Council
- Paper deadline: Tuesday 7th March (12noon)

SU Council Meeting 6 – Tuesday 11th April 2022, 5.00pm for a 5.15pm start. Location tbc

- To note the agenda
- To approve minutes from the previous meeting of SU Council
- To receive any Policy Proposals that have been submitted through the RSU Ideas page
- To receive any Motion Proposals from any of the Sabbatical or Part Time Officers
- To receive Objective updates from the Sabbatical Officers
- To receive Objective updates from: Muslim Students' Officer, Off-Campus & Commuting Students' Officer, Postgraduate Students' Officer, Societies Officer, Southlands College President & Deputy President, Sport Roehampton Presidents (Male & Female), Students w/ Caring Responsibilities Officer, Students w/ Disabilities Officer, Trans Students' Officer, Whitelands College President & Deputy President
- To receive Student Executive Committee meeting minutes held since the last meeting of SU Council
- To receive Trustee Board meeting minutes and decision log held since the last meeting of SU Council
- Paper deadline: Friday 7th April (12noon)

SU Council Meeting 7 – Tuesday 9th May 2022, 5.00pm for a 5.15pm start. Location tbc

- To note the agenda
- To approve minutes from the previous meeting of SU Council
- To receive any Policy Proposals that have been submitted through the RSU Ideas page
- To receive any Motion Proposals from any of the Sabbatical or Part Time Officers
- To receive Objective updates from the Sabbatical Officers
- To receive Returning Officer Report from Officer Elections 2023
- To receive Objective updates from all Part-Time Officers.
- To receive Student Executive Committee meeting minutes held since the last meeting of SU Council
- To receive Trustee Board meeting minutes and decision log held since the last meeting of SU Council
- Paper deadline: Friday 5th May (12noon)

Item 1.5

SU Council membership – October 2022

1	RSU President	Harrison Cohen
2	Vice President (Community and Welfare)	Sharon Omonor Azams
3	Vice President (Education)	Mushtaq Ismail
4	AME Students' Officer	Nafisa Nabi Rashmi
5	Black Students' Officer	Jeanne Chantal Masikini
6	Chair of Students' Union Council	Mehmet Ali Acikgoz
7	Digby Stuart College Deputy President	Joshua Mark Winters
8	Digby Stuart College President	Harvey James Henson
9	Environmental and Sustainability Officer	Mona-Lisa De Greve
10	Froebel College Deputy President	Amy Hopkins
11	Froebel College President	Dent Patrick
12	Gender Equality Officer	Lily Wells
	Interfaith Officer	VACANT
13	International Students' Officer	Yasamin Mehrasa
14	LGBTQ+ Students' Officer	Theviya Karunaharan
15	Mature Students' Officer	Lynsey Cowlshaw
16	Mental Health Officer	Elliot Barlow
17	Muslim Students' Officer	Sana Siddique
18	Off-Campus and Commuting Students' Officer	Sofia Khan
19	Postgraduate Students' Officer	Adaobi Nwokeanochie
20	Societies Officer	Md.Foqhrul Islam
21	Southlands College Deputy President	Adam Doughaili
22	Southlands College President	Fahad Ahmed
23	Sport Roehampton President (Female)	Eloise Rixon
24	Sport Roehampton President (Male)	Finlay Eaton
25	Students With Caring Responsibilities Officer	Andrea Prado
26	Students with Disabilities Officer	Sophie O'Sullivan
	Trans Students' Officer	VACANT
27	Whitelands College Deputy President	Jameel Karim Aumeer
28	Whitelands College President	Aaliyah Hassan

Item 2.1

Roehampton Students' Union
EXTRAORDINARY STUDENTS' UNION COUNCIL
MINUTES OF THE MEETING

Tuesday 4th October – 5pm for a 5.15pm start
Chapman Hall, QB (Southlands)

In attendance

RSU President	Harrison Cohen
Vice President (Community and Welfare)	Sharon Omonor Azams
Vice President (Education)	Mushtaq Ismail
Black Students' Officer	Jeanne Chantal Masikini
Chair of Students' Union Council	Mehmet Ali Acikgoz
Digby Stuart College Deputy President	Joshua Mark Winters
Digby Stuart College President	Harvey James Henson
Froebel College Deputy President	Amy Hopkins
Froebel College President	Dent Patrick
Gender Equality Officer	Lily Wells
Mature Students' Officer	Lynsey Cowlshaw
Mental Health Officer	Elliot Barlow
Off-Campus and Commuting Students' Officer	Sofia Khan
Societies Officer	Md.Foqhrul Islam
Southlands College Deputy President	Adam Doughaili
Sport Roehampton President (Female)	Eloise Rixon
Sport Roehampton President (Male)	Finlay Eaton
Students With Caring Responsibilities Officer	Andrea Prado

Whitelands College Deputy President	Jameel Karim Aumeer
Whitelands College President	Aaliyah Hassan

Partly absent with apologies

AME Students' Officer	Nafisa Nabi Rashmi
Southlands College President	Fahad Ahmed

Absent with apologies

International Students' Officer	Yasamin Mehrasa
LGBTQ+ Students' Officer	Theviya Karunaharan
Students With Disabilities Officer	Sophie O'Sullivan

Absent without apologies

Environmental and Sustainability Officer	Mona-Lisa De Greve
Interfaith Officer	Ronald Semakula
Muslim Students' Officer	Sana Siddique
Postgraduate Students' Officer	Adaobi Nwokeanochie

In attendance

Nishaant Kumar – Head of Membership Services; Samuel Dangerfield – Student Voice Coordinator

Treya Lufu; Sasha Goloborodko; Charmaine Akafo; Amy Tang

	<p>The meeting started on time, with SU Council Chair, Mehmet Ali Acikgoz going through operational points.</p>	
1.	<u>Membership and Agenda</u>	
1.1	Council noted the agenda and agreed to the guillotine of 8.15pm. There were no proposals for urgent business.	

<p>1.2</p>	<p>Council noted the Officers who sent apologies for late arrival: Southlands College President</p> <p>Council noted the Officers who sent apologies for early departure: AME Students' Officer</p> <p>Council noted the Officers who sent apologies for the entire meeting: International Students' Officer LGBTQ+ Students' Officer Students with Disabilities Officer</p>	
<p>2.1</p> <p>2.2</p> <p>2.3</p>	<p>2. <u>Decision Making</u></p> <p>RSU President, Harrison Cohen introduced the policy proposal 'Improve Student Support'. He stressed that the recent academic changes have had a significant negative impact on the student experience, drawing on conversations with multiple students recently being left out of pocket as a direct consequence. Harrison highlighted late timetable changes and many students having to chase the University for enrolment and timetabling information.</p> <p>Summation waived.</p> <p>Item passed unanimously.</p> <p>RSU VP (Community & Welfare), Sharon Azams introduced the policy proposal 'Protect Students Impacted by Course Reforms.' She referred Council to the significant staffing changes and highlighted that the University actions have not reflected their statements to treat students with respect and dignity.</p> <p>Mature Students' Officer, Lynsey Cowlshaw asked why six months was being argued for in Resolves 2. Sharon stated that the University has only provided a few weeks to re-recruit positions and believes that six months signifies a reasonable amount of time to ensure studies are not jeopardized.</p> <p>Summation waived.</p> <p>Item passed unanimously.</p> <p>RSU VP (Education), Mushtaq Ismail introduced the policy proposal 'No More Cuts!' She referenced the University's analysis that more academics took redundancy than was expected – Mushtaq suggested that this can be</p>	

	<p>attributed to substandard working conditions, and that this has a direct correlation with student academic experiences.</p> <p>An observer asked how the policy taskforce would ensure Resolves 2. Mushtaq stated that the Vice Chancellor has previously verbally agreed to hold meetings with students affected by the cuts, but has yet to get written confirmation.</p> <p>An observer asked what could be done if the initial campaign fails, suggesting that lecturers are encouraged to engage with this topic. AME Students' Officer, Nafisa Nabi Rasmi suggested that a petition could highlight the continued importance that the cuts have on the student experience.</p> <p>Summation waived.</p> <p>Item passed unanimously.</p>	
<p>3.</p> <p>3.1</p>	<p><u>Accountability</u></p> <p>An observer asked whether the University plans for more cuts, and how conversation has gone thus far between RSU and the University. VP (Welfare & Community), Sharon Azams stated that the Vice Chancellors has expressed a wish to help students. VP (Education), Mushtaq Ismail expressed that University appear keen to move on from the cuts, yet this should not happen as the cuts were announced when many students were not in classes and so many consequences are only now being realised.</p> <p>Mushtaq emphasised the role of Digital Rep as a mechanism for students to use when they have any academic issues and stressed that the University appear unhappy when Officers attempt to raise the issue of the cuts.</p> <p>Black Students' Officer, Jeanne Masikini stated that they and their classmates have struggled to receive information about their course. They state that the University should be accountable to ensuring across-the-board awareness about the cuts, which have seriously affected student experiences. This includes some students being unable to re-sit assessments. President, Harrison Cohen referred Council to the passed policy 'Protect Students Impacted by Course Reforms', which lays out the option of a no detriment policy. Harrison also reiterated the importance of Digital Rep as a place for any academic feedback to be channelled through.</p> <p>Jeanne asked who students can speak to if they have been negatively affected by the cuts. Harrison signposted Council to the RSU advice service, the University wellbeing team, and Nest. Mushtaq signposted</p>	

Council to the RSU plan of action, designed for students specifically who have been affected by the University academic staff cuts.

Whitelands College President, Aaliyah Hassan asked what can be done to support students above and beyond the no detriment policy. Sharon stated that no detriment may affect academic integrity, which should open the conversation of extenuating circumstances and other solutions.

Aaliyah stated that no one on her course was informed of looming assessments and has only just been granted access to modules on Moodle. She stressed that she has had to start all over with final year having done now meaningless research abroad over Summer, because of academic staff changes not being communicated. Harrison recommended pursuing a formal group complaint via RSU advice as a short-term resolution. Mushtaq stated that she will raise these concerns with academic services.

Jeanne stated that they, and other classmates, were unable to get correspondence from lecturers over Summer. Mushtaq stated that as per the timing of the cuts announcement, staff may have taken annual leave in preparation for redundancy – yet this was not communicated to students.

Mature Students' Officer, Lynsey Cowlshaw stated that they have had to chase academic staff and stressed the need to improve communication if the University wants to develop a strong community. She stated that Facebook Workplace would empower students to engage with one another, as many students are continuously left in the dark about their own academic experiences.

Harrison referred Council to the role of programme convenors, who should inform students of staff changes. Aaliyah clarified that there was no convenor for the Anthropology programme.

An observer reiterated Lynsey's statement about improved communication and stated that they are unsure if their programme will continue. They stated that they have had to approach the University multiple times for enrolment information and has still been provided no clarity.

Sharon reiterated the option of formal group complaints and utilising Digital Rep to help hold the University to account.

Gender Equality Officer, Lily Wells stated that rumours about the cuts in early Spring were labelled as false, and the University has constantly failed to provide adequate support to students. She asked what support the University has provided to affected students. Mushtaq informed Council that the University provided one informative email about the cuts but little

	<p>else. Harrison stressed that many students are still very confused about the state of the cuts and their programmes.</p> <p>Whitelands College Deputy President, Jameel Aumeer asked whether a university representative could participate in a student meeting to provide clarification about the cuts. Harrison stated that this is the reasoning behind lobbying the University to establish town-hall style meetings.</p> <p>Lynsey suggested pushing the benefit of University town-hall style meetings as a means to resolve any issues before they become more serious and provide a communications line to shine a light on positive actions.</p> <p>Jeanne asked whether an official statement around the academic staff cut consequences will be provided. Harrison stated that the University will write an impact statement but is unsure if this will be made public, suggesting that SU Council could call for this to be publicised when completed.</p> <p>Jameel asked about the timeline for the University’s impact statement, and how SU Council can ensure it is publicised. Sharon referred Council to the Ideas page, and Harrison stated that this could be incorporated within the policies passed earlier in the meeting.</p>	
<p>4.</p>	<p><u>Any Urgent Business</u></p> <p>None.</p>	
<p>5.</p>	<p><u>Next Meeting</u></p> <p>The meeting closed at 18:15.</p>	

Item 3.1

Policy Proposal Title: Ensure Campus is Accessible for All Students

Name of proposer: Digby Stuart College President, Harvey James Henson

Contact details of proposer: hensonh@roehampton.ac.uk

Name(s) of seconder(s): VP Community & Welfare, Sharon Azams; Froebel College President, Dent Patrick; Whitelands College President, Aaliyah Hassan; Southlands College President, Fahad Ahmed

Has this proposal been submitted via RSU Ideas? Yes

Roehampton Students' Union Council notes:

1. Flaws in the current structure of ensuring accessibility on campus may inhibit students with disabilities from getting the best academic and social experience possible. Limitations include but are not limited to:
 - a. Uneven walkways around campus (e.g., potholes near the humanities buildings on Digby campus, uneven terrains around Froebel lawn walkways)
 - b. Lack of automated doors to some social spaces around campus (e.g., Southlands' Reef) and accessible flats
 - c. Obstructions to main entrances for accommodation buildings (i.e., objects moved to prop the doors open, preventing access for those with mobility aids).
 - d. Late provision of timetables
 - e. Delayed responses to emergency chords & disabled facility alarms.
2. The University's disability policy states:
 - a. "The University recognises the value of using technology to aid inclusion and support for disabled students, staff and visitors"
 - b. "The University recognises that it is reasonable to provide rest spaces for students, staff and visitors who need a quiet space to manage the effects of their disability. The aim is to ensure an appropriate space in each College for individuals to rest, administer medication and recover"
 - c. "The University will encourage the involvement of people with disabilities, from within the University and outside agencies, in reviewing the implementation and effectiveness of this policy"
 - d. "All members of staff have a shared responsibility for ensuring that all students have equal access to opportunities provided by the University"

Roehampton Students' Union Council believes:

1. No student should feel in any way demeaned by inaccessible facilities on campus
2. Where additional arrangements are required, they must be treated as a priority
3. No student should feel excluded from any activity on campus and within its facilities
4. No student should feel dependent on others at any time while on campus
5. All areas of the disability policy must be upheld each year

Roehampton Students' Union Council resolves:

1. **Estates:** Estates and maintenance teams to ensure campus facilities, accommodation and pathways are suitable for all to use, ahead of the return to term each academic year. Provision of rest spaces on each campus, designated specifically for students with disabilities.
2. **Awareness:**

- a. General Awareness: Increased communications for the university's current structures in place to support students with disabilities (e.g., the disability policy, AccessAble).
 - b. More Detailed Map: Ensure all fire safety refuge points are correctly detailed with the correct times one can shelter there. Map to also include points such as locker areas for storage, rest areas etc.
 - c. Ensure all students, where necessary, have been appropriately briefed and fully understand their personal emergency evacuation plans (PEEP).
 - d. Provision of disability & accessibility training for both students and staff.
3. **Teaching**: Lobby the university to prioritise timetable provision for students with disabilities. Students who have expressed a need for additional support to receive timetables a minimum of 4 weeks ahead of term. Working with academic services to ensure any student who requires additional support can access this as a priority. Lobby the university for the continuation of online lecture delivery alongside in-person teaching.
 4. **Audits**: Continuation of regular reviews of accessibility features on campus and audits. Relevant student officers (RSU disabilities officer, students with disabilities, RSU VP Community & Welfare etc.) to be invited to audits and reviews. Reports of this review must be presented to all relevant departments for quick solutions.

Item 4.1

RSU Elections Report Spring 2022

ELECTION DETAILS

The RSU Elections 2022 were held to the three elect major office (sabbatical) holders of the students' union in accordance with the Education Act, 19945. In addition to this, 27 other

voluntary positions were contested across representative part-time positions, liberation officers and college leadership specific roles. The elections were held from February 3 when nominations opened through to March 18 when polling closed, and results were announced. The elections voting system (STV) remained in place from previous along with self-defined roles for Black Students', Asian and Minority Ethnicities, Muslim Students, Trans student officer positions. Over 2000 students voted in these elections, representing a significant increase in turnout to 24% (a 50% increase on Spring 2021).

2022 Elections Schedule

Nominations open	04/02/2022
Nominations closed	03/03/2022
Hustings	10/03/2022
Campaigning Begins	10/03/2022
Voting open	14/03/2022 (10:00)
Voting closed	18/03/2022 (11:00)
Complaint's deadline	18/03/2022 (11:00)

2022 (Spring election) Candidate Data

Number of candidates	73(+31 on 2021)
Number of positions (filled)	29 (+ 8)
Number of contested positions	23 (+10)
Average number of candidates per position	3 (+ 1)
Number of candidates withdrawn	14(+ 11)
Number of candidates disqualified	0 (+/- 0)
Declaration of free and fair election	73 (+/-0)

2022 Voting Data

The elections count was able to go ahead on time, and the elections results announced on the planned date and time.

Number of Students	8590
Total voters	2096 (+1044 on 2021)
Turnout %	24%

ELECTIONS COMMITTEE

As per the articles of association and byelaws of the RSU, an elections committee oversaw the running and governance of the elections process, comprising of the following roles:

- The **Returning Officer**, NUS Elections Support Service
- The **Deputy Returning Officer**, Mark Gillespie (CEO, Roehampton Students' Union)

The RO and DRO were supported by and Elections Committee of Nishaant Kumar, Kjersten El Cano, Matt Hurst (RSU Staff), Farrah Black (RSU president).

SUMMARY OF COMPLAINTS

- In the 2022 RSU Elections, one complaint was received by the elections committee on March 12, prior to the opening of the polls. The complaint related to another candidate's campaign and actions permissible within the rules. The complaint was investigated by the elections committee and a clarification email was sent to all candidate to remind them of the physical and virtual spaces in which they could campaign. The complaint was dismissed.

**Author: The elections committee on behalf of the DRO and RO
18, 2022**

Date: March

Item 5.1

Sabbatical Officer Team Objectives

1. Help students build connections.
2. Ensure students feel safe and supported.
3. Help students get the most out of their degree
4. Put money back in students' pockets

5. Ensure students are informed and updated (on university & RSU matters and world events)

Sabbatical Officer Individual Objectives

RSU President, Harrison Cohen

#There'sNoComparisonVoteForHarrison | Instagram @HariboCo

"Hello! Thank you for taking the time to read my RSU President manifesto. You may know me as the current Froebel College President, you may have seen me working as a Senior Student Ambassador on-campus or elsewhere across London and the UK, you may have seen me on the university social media platforms, or may have been served by me in the Union Bar or attended my weekly pub quiz."

WHY AM I RUNNING TO BE YOUR PRESIDENT DURING A PANDEMIC?

After achieving my goals this year, I believe I have gained transferable skills to support the entire Roehampton community. With the easing of COVID restrictions, I believe the university should operate in a "Living with Covid" manner, offering a full on-campus experience for those who prefer face-to-face interactions, and a hybrid/online approach for those unable to access campus facilities. In my eyes, the pandemic has highlighted the need for change, from pre-2020 and post-2020, which I am here to implement to better your student experience.

MY TOP 5 WINS OF THE YEAR

- Broke a record for the amount fundraised during a single night at a Movember waxing event supporting men's mental health
- Created a music video and hosted social media challenges to highlight support available at Roehampton
- Led an online campaign raising awareness during LGBTQ+ History Month
- Organised a Homelessness Awareness Week including a Froebel Sleepout fundraiser
- Worked with security/estates to facilitate the accessibility of campus gates

WHAT WILL I AIM TO ACHIEVE IF ELECTED?

· EVENTS AROUND LONDON

- o With around 75% of the student population living off-campus, organising events at a time and location that suits you
- o Including non-drinking events
- o Allowing all students to experience London and celebrate diversity

· ENSURING REPRESENTATION

- o Work closely with the elected Black Students' Officer and Asian and Minority Ethnic Students' Officer
- o Events in accordance with the diversity calendar
- o Support for all PTOs to better the sense of community across all student groups
- o Work with Race Equality Champions to better student experience
- o Improvements to the Union Bar including more events, deals & soft drinks

· SOCIETIES

- o With only 42 societies currently registered, I aim to increase this by bringing back your favourite societies
- o Societies for every academic department and all student groups
- o Re-freshers fair & events for January starters
- o More career opportunities

· SAFETY ON-CAMPUS

- o Security staff to formally introduce themselves when entering accommodation
- o Card production for lost ID cards available outside of term-time working hours
- o Increased visibility of 24/7 mental health support
- o Reintroduce Travel Sunday for all new resident students
- o Continuation of period poverty campaign

· SUSTAINABILITY

- o Sustainability training for all student leadership positions
- o More vegan options
- o Reduce plastic and food waste - 'drop'n'swap' locations on campus and introduction of 'bring your own cup' schemes

· IMPORTANCE OF EVENTS

- o Sport Wednesdays - involvement of all students to improve college spirit - bring back Wednesday nights

- o Shuttle bus extension to local sport events
- o Freshers' Week - diverse and inclusive events
- o Roehampton Pride event

#There'sNoComparisonVoteForHarrison | Message me on Instagram @HariboCo

Vice President (Education), Mushtaq Ismail

VOTE FOR YOUR VP! VOTE MUSH!

VOTE MUSHTAQ!

Dear Fellow Students,

My name is Mushtaq Ismail and I am campaigning to continue as your Vice President of Education next year. I will be graduating this summer after being a member of the Roehampton community for four years and having been the VP of Education for the last four months. The role has been full of surprises and challenges but is far more rewarding

than I thought it could be. However, the by-elections happened a few months into the academic year and so I would love to complete a full term next year and continue to make positive changes for all students.

Key manifesto points:

- Mental health provisions - Whilst this year I have been focused on helping students adapt to in-person teaching after learning mostly/completely online, moving forward I aim to continue ensuring that all students have access to necessary mental health provisions to participate fully in university life.
- One key scheme I am pushing for to ensure this is for all lecturers to record in-person lectures and seminars in order to alleviate stress and anxiety for students who are unable to attend.
- Other issues I am dedicated to tackling are the wait times and accessibility of university funded counselling.
- Wednesday afternoons off - Wednesday afternoons with no lectures, an action implemented to allow for students to partake in sports games and tournaments, is an ideal for many students in Roehampton's large sporting community. I aim to implement this if I continue as VP in the next academic year. For students who do not participate in sports, free Wednesday afternoons could be used to partake in non-sports society events, catching up on work and prioritising interests outside academics.

- Inclusivity and black and brown representation – As a black woman in higher education working on increasing inclusivity, diversity and black representation is of extreme importance to me. In the past year I have worked closely with the Race equality champions who create research on how black and brown students feel about their university experiences – this directly impacts course reviews targeted at decolonising and diversifying all curriculums.

- Currently I am planning a careers fair/workshop specifically targeting male-dominated sectors to help increase interest and accessibility for the majority female Roehampton Student population.

- Diversifying food on campus – both culturally and dietary wise.

- Along with the help of the part-time officers the RSU were able to hold the Plant Powered Roey Campaign, a week long event with talks about food and well-being, the climate crisis, cultural diversity in food, becoming plant-based etc. This is something I would like to continue into the next year by offering similar talks and pushing for alternative food options and a diverse variety of food.

I am incredibly excited about the changes we could continue to make together here at Roehampton, and I would love to have your support in this upcoming election. If you have any questions please don't hesitate to contact me at Mushtaq.Ismail@Roehampton.ac.uk or @Mush4vp on Instagram.

Vice President (Community and Welfare), Sharon Omonor Azams

#ShakeThingsUpWithSharon

Hello Roehampton!

My name is Sharon and I am a final year Biological/Biomed Science student - or should I say your next VP of Community and Welfare. You might recognise me as your current Black students' officer, SET's race equality champion for Life Sciences or as the previous VP of the BAME society! My work this last year has really highlighted the most prevalent issues on this campus. I would love the opportunity to not only tackle these issues, but also to continue the incentives I have started this last year. I aim to focus on the following areas:

Low-Income Students

- Re-vamp the Student Hardship Fund - payment more than once an academic year, re-view the criteria to be met and greater promotion to reach a wider number of students.

- Free food pantry - regularly stocked food pantry with essentials for students who may struggle to afford groceries.

- Accomodation - reduced price for students who meet certain criteria and option for commuter students to (infrequently) rent vacant rooms.

- Reduced gym prices.
- Reduced meal prices - Significantly lowered prices in the final hour leading up to the daily closure of canteens. Rather than disposing of

perfectly edible food and contributing to food waste, a greater percentage of it would be put to use (and going to students who otherwise would not have been able to afford a meal!)

- Free shuttle bus - an extended timetable with a more frequent and later run.

Representation for POC

- Black History Month - continuing what I have completed this year! This includes the podcast, film festival, mental health panel, Growhampton collaboration, library display, book club, student celebration and more!
- Racial diversity in the historical photos displayed around campus.
- Culturally diverse food in campus canteens.
- Consistently re-viewing the curriculum in order to de-colonise and diversify it.
- Online Moodle anti-racism resources in order to create a more inclusive and socially aware campus environment.

Mental Health

- Casual drop-ins for students to offload and express any concerns.
- University counselling - longer sessions offered, shorter waiting lists and greater visibility about services.
- Conferences and panel discussions.
- Mandatory Mental Health First Aid training for those in student leadership positions.

Student Safety and Engagement

- Improved lighting around campus - especially on Whitelands.
- Support for Christian faith based societies and the Chaplaincy team.
- Training for the Bystander Intervention Team to accompany students walking home from late-night events (BOP, Karaoke etc.)

I have had the best time as your Black students' officer and have loved meeting and working with so many of you! I would really appreciate your vote to be your next VP of Community and Welfare, so that we can continue to make this university great :)

For any questions, or to keep up with the campaign, please follow @shar4communitywelfare on Instagram.

Item 6

Vacant role descriptions

Student Executive Committee (3 vacancies)

Student Executive Committee shall meet every two months to review policies and propose ideas to be taken to SU Council.

The responsibilities of the Executive Committee include:

- To be the lead student representatives and ensuring that student voice is heard and recognised.
- Identify representation opportunities on all University committees and allocate accordingly.
- Manage the Union's relationship with the University, colleges, academic and non-academic departments.
- Manage the Unions' relationship with partner Students' Unions, National Union of Students and other relevant external bodies that support the student movement.
- Ensure the Union is a democratic organisation through the implementation of Elections, Students' Union Council and referenda where appropriate, ensuring correct procedures are followed throughout.
- Ensure the Union is abiding to its governing documents and policies and where appropriate update and amend accordingly.
- Ensure an active strategic plan is being implemented and to monitor progress.
- Develop team objectives that support strategic aims, membership needs and manifesto objectives.
- Monitor the Unions' development and ensure its services reflect membership needs.
- Work with and support full time staff, interns and officers in delivering services to students.
- Actively engage RSU Officers and students in delivering campaigns and initiatives.
- Ensure arrangements are made for the induction and continued training of Union Officers.
- Develop and coordinate working groups ensuring relevant officers and students are engaged.
- At each Students' Union Council, present a paper that details the progress and development of Executive Committee.
- In consultation with the Union management develop an annual budget for Trustee Board approval.

Elections Committee (2 vacancies)

Two full-members of RSU will support the implementation of the general administrative arrangements of the elections, which includes ensuring that the preparation and administration of the elections are proper.

The responsibilities of the Elections Committee include ensuring that:

- The notice and arrangements for elections are communicated 14 days before opening
- The eligibility conditions are determined prior to the opening of the elections
- The requirements students must meet in order to be nominated is determined
- The specification of candidate manifestos is determined
- The dates, times and locations of briefings are confirmed
- The date, times and conditions under which students may campaign is determined
- The voting method is accessible to all students during the voting period
- The conditions under which the count takes place are appropriate.

Part-Time Officer Student Trustee (1 vacancy)

Students' Union Council Vice-Chair (1 vacancy)

A vice chair shall be elected at the first meeting of Students' Union Council of the year from its members who shall take the place of the Chair in their absence, or upon them vacating the chair for part of or a full meeting