



Academic Representation Guide

2025/2026

About The Students' Union

- Roehampton Students' Union (RSU) is a student-led charity working in partnership with the University of Roehampton.
- Our mission is to make student life better at Roehampton.
- We're led by elected officers who are supported by a professional career staff team.
- We gather feedback, build community, run campaigns, and empower student representatives across campus.



Full-time Sabbatical Officers



Joshua Kayode
President



Irene Reynolds
Vice President Education



Sukhpreet Singh
Vice President Welfare

Representation Team

- Membership and Engagement Manager - **Josh Miskin**
- Academic Communities Coordinator – **Evie Mace**
- Representation Coordinator - **Emily Belton**
- Representation Assistants (current students) – **Lucas & Mariyam**
- General Enquiries - studentvoice@roehampton.ac.uk

Academic Representation



Listening to and amplifying student feedback.



Driving meaningful, positive change.



Working in partnership with academic and professional staff.

Academic Representation Roles

Role	Key Area	Core Responsibilities
Programme Reps	Programme	Gather feedback, attend Programme Boards, communicate with students and staff.
School Reps	School	Chair School Student Voice Forums (SSVF), lead School Networks, meet with Deans.
Vice President Education	University	Represents students at University Committees, runs campaigns, drives policy change.

Programme Reps

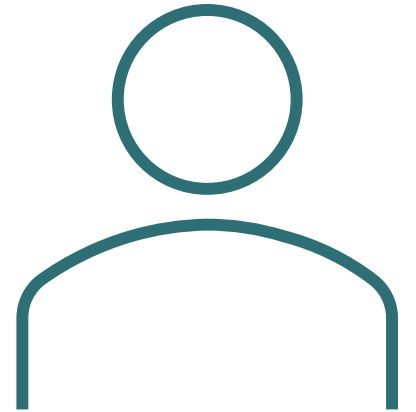


- Voluntary • At least 2, per programme, per year**
- Represent academic interests at programme level.
 - Collect feedback from peers.
 - Use the SU's feedback tool to log issues and ideas.
 - Attend Programme Boards, Student Voice Forums & RSU meetings.
 - Encourage survey engagement (Speak Week, NSS, etc.).
 - Share student feedback and meet with Programme Leads.

School Reps

Voluntary • 2 per school (UG & PG)

- Represent student voice across their school.
- Support and guide Programme Reps.
- Chair the SSVF and help resolve feedback.
- Promote Feedback and signpost staff/students.
- Attend RSU forums, Student Senate & termly Dean meetings.
- Act as a bridge between RSU, students, and the school.
- Run School Networks.



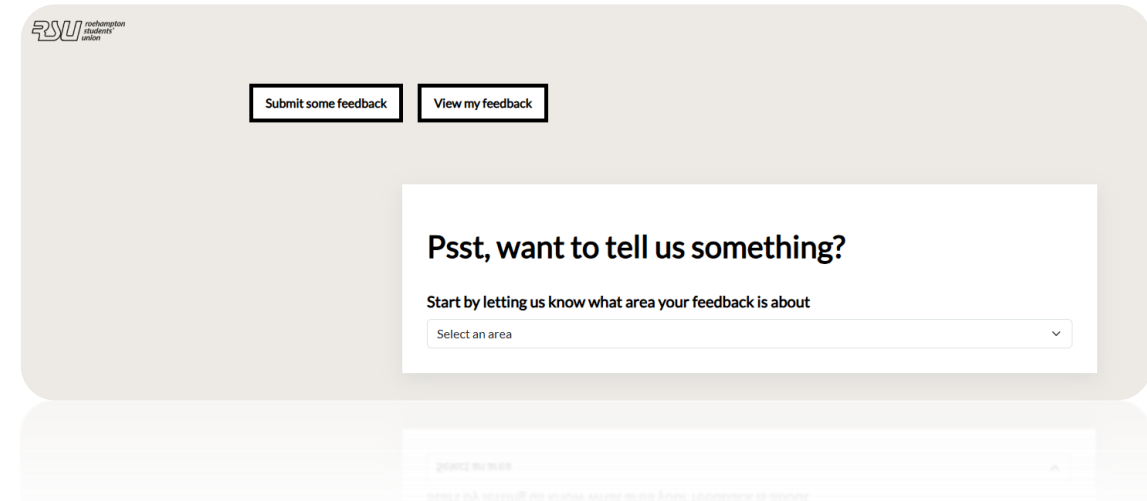
Find Your School Rep

- **School of Psychology** – Hanna Baxter (UG) & Vacant (PG)
- **School of Life and Health Sciences** – Maria Owiny-Dollo (UG) & Vacant (PG)
- **School of Arts, Humanities & Social Sciences** – Vacant (UG & PG)
- **School of Education** – Maliha Siddique (PG) & Vacant (PG)
- **School of Continuing Education** – Vacant (UG & PG)
- **Faculty of Business & Law:**
 - > **School of Business** – Biya Sharma (UG) & Vacant (PG)
 - > **School of Law** – Dua Faisal (UG) & Vacant (PG)
- **School of Computing, Engineering and Built Environment** – Niwhar Amin (UG) & Vacant (PG)



Feedback

- The feedback tool is available via the SU website.
- Students can submit positive and constructive feedback 24/7.
- Feedback is routed to the correct University contact.
- Reps report on feedback in meetings.
- SU staff can see open items, responses, and actions, making the feedback loop visible and actionable.



The screenshot shows the Roehampton Students' Union (RSU) feedback interface. At the top left is the RSU logo. Two buttons, 'Submit some feedback' and 'View my feedback', are positioned side-by-side. Below these is a white box with the heading 'Psst, want to tell us something?'. Underneath the heading is the instruction 'Start by letting us know what area your feedback is about' followed by a dropdown menu labeled 'Select an area'. The entire interface is set against a light beige background with a subtle reflection effect at the bottom.

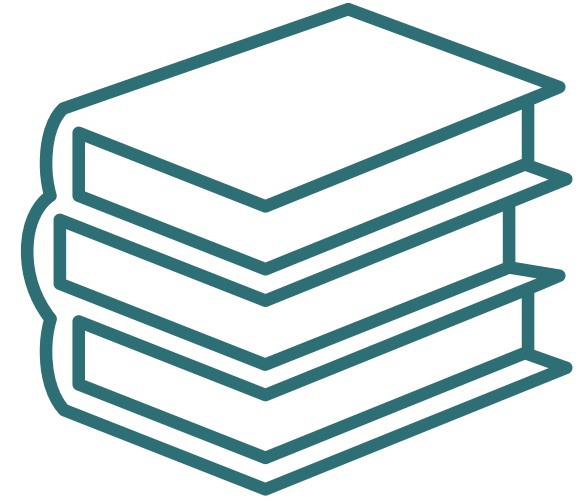
Your Role as Staff

You're a vital link between:

- Students and their Reps.
- The University and the SU.

You'll help by:

- Supporting Programme Reps and School Reps.
- Collaborating with the SU for feedback meetings.
- Maintaining communication with the SU.
- Promoting feedback and Rep recruitment.
- Ensuring student voice is integrated into decision-making.



Supporting Rep Recruitment

We need your help to recruit reps!



Promote sign-ups during induction.



Share recruitment links and posters.



Invite the SU to speak during welcome sessions.



Register Programme Reps using [this form](#).

Supporting Reps in their Roles

- Encourage regular Rep-student check-ins.
- Try not to be present during feedback collection sessions.
- Share updates with reps when changes are made.
- Give your reps 5 minutes during lectures to introduce themselves, collect feedback, and share results.

Communication & Resources

Schools receive regular updates from the SU:

- Rep recruitment and vacancy updates for your school.
- Key dates for upcoming Student Voice Forums (SSVF) and rep meetings.
- Info on rep training, events, and system improvements.
- Guidance on responding to feedback and engaging with reps.
- Requests to approve rep-led actions or support meetings.
- General SU news, campaigns, and rep recognition highlights.

 [Email Us](#)



[Academic Representation Webpage](#)



@RoehamptonSU



Making student life better at Roehampton